Lincolnshire
COUNTY COUNCIL
Working for a better future

County Offices
Newland
Lincoln
LN1 1YL

19 April 2023

Overview and Scrutiny Management Board

A meeting of the Overview and Scrutiny Management Board will be held on **Thursday, 27 April 2023 at 10.00 am in the Council Chamber, County Offices, Newland, Lincoln LN1 1YL** for the transaction of the business set out on the attached Agenda.

Yours sincerely

Debbie Barnes OBE
Chief Executive

Membership of the Overview and Scrutiny Management Board (11 Members of the Council and 3 Added Members)

Councillors R B Parker (Chairman), T J N Smith (Vice-Chairman), Mrs J Brockway, M Brookes, I D Carrington,   P M Dilks,   R J Kendrick,   C S Macey,   C E H Marfleet,   N H Pepper   and E W Strengiel

Added Members

Church Representative: Mr M Kyle

Parent Governor Representatives: Mrs M R Machin and 1 Parent Governor Vacancy

OVERVIEW AND SCRUTINY MANAGEMENT BOARD AGENDA
THURSDAY, 27 APRIL 2023

Item	Title	Pages
1	**Apologies for Absence/Replacement Members**	
2	**Declarations of Interest**	
3	**Minutes of the meeting held on 30 March 2023**	5 - 12
4	**Announcements by the Chairman, Executive Councillors and Chief Officers**	
5	**Consideration of Call-Ins**	
6	**Consideration of Councillor Calls for Action**	
7	**Refresh of the Corporate Plan** *(To receive a report by Matthew Garrard, Head of Policy, which invites the Board to consider proposed updates to the Corporate Plan to ensure that it reflects successful delivery and remains relevant and responsive to evolving challenges and opportunities over the ten-year lifetime of the Plan)*	13 - 24
8	**Performance of the Corporate Support Services Contract** *(To receive a report by Sophie Reeve, Assistant Director – Commercial and Arnd Hobohm, Serco Contract Manager, which provides an update of Serco's performance against contractual Key Performance Indicators specific in the Corporate Support Services Contract during the review period October 2022 to March 2023)*	25 - 32
9	**Household Support Fund, Grant Scheme Utilisation 2023-2024** *(To receive a report by Michelle Andrews, Assistant Director – ICS, which invites the Board to consider a report on the Household Support Fund, Grant Scheme Utilisation 2023-2024, prior to its consideration by the Leader of the Council between 5 May - 12 May 2023. The views of the Board will be passed on to the Leader of the Council as part of his consideration of this item)*	33 - 46
10	**Scrutiny Committee Work Programmes** *(To receive a report which sets out the work programmes of the Environment and Economy Scrutiny Committee and the Highways and Transport Scrutiny Committee in accordance with the Board's agreed programme)*	47 - 64

ITEMS FOR INFORMATION ONLY

11   Overview and Scrutiny Management Board Work Programme
(To receive a report which enables the Board to note the content of its work programme for the coming year)

Please note: for more information about any of the following please contact the Democratic Services Officer responsible for servicing this meeting

- Business of the meeting
- Any special arrangements

Contact details set out above.

Please note: This meeting will be broadcast live on the internet and access can be sought by accessing Agenda for Overview and Scrutiny Management Board on Thursday, 27th April, 2023, 10.00 am (moderngov.co.uk)

All papers for council meetings are available on:
https://www.lincolnshire.gov.uk/council-business/search-committee-records

OVERVIEW AND SCRUTINY MANAGEMENT BOARD
30 MARCH 2023

PRESENT: COUNCILLOR R B PARKER (CHAIRMAN)

Councillors T J N Smith (Vice-Chairman), Mrs J Brockway, M Brookes, P M Dilks, R J Kendrick, N H Pepper and A M Hall

Councillors: R D Butroid and M J Hill OBE attended the meeting as observers

Officers in attendance:-

Debbie Barnes OBE (Chief Executive), Andrew Crookham (Executive Director Resources), Tracy Johnson (Senior Scrutiny Officer), Andy Fenn (Head of Facilities Management), Donna Fryer (Head of Portfolio and Resources, IMT), Andrew McLean (Assistant Director - Transformation), Clare Rowley (Head of Transformation), Rachel Wilson (Democratic Services Officer) and Stuart Wright (Contract Manager)

116   APOLOGIES FOR ABSENCE/REPLACEMENT MEMBERS

Apologies for absence were received from Councillors I D Carrington, C S Macey and E W Strengiel.

117   DECLARATIONS OF INTEREST

There were no declarations of interest at this point in the meeting.

118   MINUTES OF THE MEETING HELD ON 23 FEBRUARY 2023

RESOLVED:

That minutes of the meeting held on 23 February 2023 be approved as a correct record and signed by the Chairman.

119   ANNOUNCEMENTS BY THE CHAIRMAN, EXECUTIVE COUNCILLORS AND CHIEF OFFICERS

Chairman's Announcements

The Chairman advised that he had attended the last meeting of the Executive on 7 March 2023 to present the comments from the Board on the revenue and capital budget

monitoring reports and the quarter three performance against the corporate plan. In relation to the Board's comments on the revenue budget monitoring and the underspend in Children's Services, the Executive was informed there had been some additional in year funding allocated from the government which had resulted in the underspend, however, there was still some planned use of reserves by Children's Services. With regards to the home to school transport overspend, the Executive was advised that the pressures identified this year were also likely to impact on the following year's budget and the volatility of the marketplace meant that some of these pressures were outside of the Council's control. The transformation programme for home to school transport had over delivered on the projected savings but these had been absorbed by inflationary pressures.

With respect to the Board's comments on the quarter three performance against the corporate plan and the debate that took place on waste and recycling, the Executive identified that there was a need for the Council to have its own local targets moving forward in addition to the ones that were reported to the government. In relation to complaints and the Board's suggestion that the Audit Committee should receive more frequent reporting, the Chief Executive confirmed that this was being taken forward, with reporting possibly being provided on a quarterly basis in the future. Lastly, with regarded to school performance, the Executive was advised that Children's Services continued to work with the Regional Director in relation to academies, and work had been undertaken with members and district councils to clarify roles and responsibilities in this area. However, as schools were inspected on a three to five year cycle, movement against the targets for these two measures would be slow and not seen quarter by quarter.

Executive Councillor Announcements

The Leader of the Council (Executive Councillor for Resources, Communications and Commissioning) reported that members would be aware of the announcement on the previous day by the Government, of the proposal to create a transit camp at RAF Scampton. If, and when, the decision was made, West Lindsey District Council had indicated that they would challenge that decision. In the meantime, all relevant organisations were working together to determine how best to manage this situation, if it became a reality.

120   CONSIDERATION OF CALL-INS

None had been received.

121   CONSIDERATION OF COUNCILLOR CALLS FOR ACTION

None had been received.

122   TRANSFORMATION PROGRAMME UPDATE

The Head of Transformation presented a report to the Board which provided an update on the Transformation Programme. The report provided a high-level project overview and included details around benefits and savings that had either been delivered or were planned. The governance arrangements for the programme were re-iterated in order to provide assurance that each project had its own project board and project leads. Appendix A of the report provided further details in relation to each individual project within the Transformation Programme including current status and progress against each milestone. It was noted that none of the projects or programmes were 'red' or 'red/amber' status.

It was highlighted that two projects were listed as an 'amber' status which were the Business World Redesign and Smarter Working, however successful delivery of these projects was still feasible. In relation to the Business World Redesign project, this was listed as amber due to the complexity of the project, but it still remained on track to 'go live' on 1 April 2023. A further update would be provided to the Board in June. In terms of the Smarter Working project, a focused update would be brought to the Board at its September 2023 meeting.

Areas to note that were listed as 'green' included the Corporate Support Optimisation which had delivered savings of £1.8m but there had been a challenge in the change to the way support functions were delivered, but it continued to be on track for full implementation by March 2024.

During discussion of the report, the following points were raised:

Educational Travel
- It was confirmed that this was also known as Home to School Transport.
- Clarification was sought in relation to the budget for educational transport as well as the average daily cost, and the Board was advised that this was around £46 million per year. In terms of a daily cost, this equated to the Council spending approximately £235,000 per day on school transport. This figure included travel for children and young people to mainstream schools, as well as more bespoke transport options for children with special educational needs, which may include passenger assistance for those with more complex needs.
- Work on alternative travel solutions was under way which included personal transport budgets, reviewing the eligibility process, and greater use of business intelligence data.
- The green/amber status of this project was particularly in relation to the financial elements.
- It was queried to what extent the costs varied year on year, and the Board was advised that the biggest variation was in relation to transport to special schools. The numbers of children on buses travelling to mainstream schools did not fluctuate significantly. Budgets were able to be set fairly accurately in the January/February as GP data was used for pupil place planning which enabled very effective planning to take place.
- The implementation of the new IT system was bringing together data from different locations which enabled better planning to take place.

Children in Care

- It was confirmed that the County Council did operate a number of children's homes within the County, and Robin House was the first of an additional three children's homes that were to be owned and operated by the County Council. These additional homes were being provided in response to the increase in children that were being placed out of county in order to meet their needs. In-house services were much more cost effective and enabled the child to remain closer to their family.
- It was queried whether the opening of these additional homes would mean that children that had been placed out of county would now be brought back. The Board was advised that there were between 80-90 children currently placed out of county (the exact number would be confirmed outside of the meeting). Monthly meetings took place where these placements would be discussed and whether it would be appropriate to bring any of the children back into county.
- In terms of the link to the Corporate Plan, it was queried how happiness was assessed, and it was explained that the 'Signs of Safety' framework had been adopted.

Devolution

- The Chief Executive confirmed that Lincolnshire had been invited to enter into discussions with government regarding a devolution deal, and it was noted that a meeting would take place after the elections in May 2023.
- Members were reminded that it was only upper tier authorities which were able to negotiate with government, however there was an expectation that there would be engagement with district councils. It was noted that currently, the 10 council leaders of Greater Lincolnshire had all signed up to the deal. It was acknowledged that there were still some governance issues that needed to be resolved.
- The Board was also advised that benefits of a devolution deal would not just be limited to additional funding, it was also likely that there would be greater powers. However, one of the main benefits was that those areas with a devolution deal would be prioritised by government.
- It was confirmed that there was a requirement for a consultation, however what form this should take was not particularly well defined. There were consultations taking place in other areas which would be monitored closely. If there was a decision to go ahead with a deal, the results of any consultation would be taken into account.

People Strategy Implementation

- This was currently listed with 'green' status and was on track for successful delivery as scheduled.

Business World Re-design

- This was still due to 'go live' on 1 April 2023 as scheduled.
- In relation to testing, it was reported that extensive parallel pay roll testing had been carried out over the past 18 months. During this testing it was found that there had been £468 across the entire schools payroll which did not reconcile, following which testing was agreed to be stopped as all identified discrepancies were found to be down to user error and not system error.

- There had been significant testing around how absences and pensions data was managed, which had been successful. An additional run on flexible payments had also been carried out.
- The final data migration was due to be completed. It was expected there would be minimal issues.
- It was expected that all employees would be paid correctly in April. There may be a time lag before staff would be able to start inputting again, which would only affect payments such as expenses or overtime. All salary data had been entered. The main issues had arisen around complex absences.

Corporate Support Services Contract Implementation

- It was noted that this project was scheduled to take two years due to the challenges around the Serco contract. This was a significant piece of work and would aim to provide a more consistent resource for the rest of the organisation. It was noted that there was still work to be developed and further details could be included in a future update.

Corporate Support Optimisation

- This project would be looking at the end to end processes including aiming to reduce duplication and identifying where manual processes could be optimised.

Smarter Working

- This was currently listed as 'amber' status. The Smarter Working policy was consistently reviewed in terms of services. A review of the property estate would be taking place, with a particular focus on the Lincoln Campus.
- In relation to work-life balance, it was queried whether any benefits of this could be seen within the organisation and if any data was captured on the wider life effects of this policy. It was noted that staff surveys were conducted during the year, and the vast majority of the workforce were positive about the initiative. However, it was agreed that it would be a good idea to include more qualitative measures and was something that could be included in future surveys.
- It was noted that the deadline of 2026/27 was based on the savings profile and the expected savings being realised from the closure of buildings. The business case for the future use of the Lincoln campus was currently being worked through.
- Officers advised that the work around the localities was a little more complicated, as the frontline staff working in the localities worked in a more flexible way.

RESOLVED

1. That assurance be given to the progress and outcomes of the Transformation Programme.

2. That a further update be received in September 2023, including a focused overview of Smarter Working.

123   PROPERTY SERVICES CONTRACT YEAR SEVEN REPORT AND INTERIM FOR YEAR 8

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OVERVIEW AND SCRUTINY MANAGEMENT BOARD
30 MARCH 2023

Consideration was given to a report which updated the Board on the performance of the Property Services Contract with VINCI facilities at the end of the seventh year of the contract with an interim report for year eight.

The Contract Manager – Corporate Property introduced the report which included updates on Contractors Performance, Service Manager's Assessment, Health and Safety, Finance, Key Performance Indicators for Year seven and Year eight to date, Special Educational Needs and Disabilities (SEND) projects, Capital Receipts, recovering from the impact of Covid, VMOST and Continuous Improvement.

During discussion, the following was highlighted:

- Members were pleased to see the information around positive interventions included in the report. It was commented that this corporate structure allowed the people on the ground to take decisions and demonstrated a very healthy corporate position.
- It was noted that electricity prices had doubled in October 2022, and it was queried what processes were undertaken to ensure that new buildings were sustainable in terms of energy use. The Board was advised that work was underway to reduce the carbon footprint of new buildings and increase energy efficiency. Consideration was also given to the carbon footprint of the materials used in the building itself, as well as including LED's, solar panels and air source heat pumps. However, there could be a conflict between reduction of carbon and revenue costs but there was a process for calculating the carbon footprint of a building, but there were limitations in relation to the budget available, which would be taken into consideration.
- The new Lincoln St Christopher's school building would be up to 60% more efficient. There was an aim to deliver all the SEND schools as programmed, but there were budget constraints. In order to mitigate budget pressures, all buildings would be capable of having solar panels, so they could be added at a later date if necessary, once budgets for all projects had been finalised.
- In terms of KPI performance, it was queried how important those tasks were which did not meet contractual timescales. It was noted that these were contract failures rather than compliance failures, and the contracts did have stretch targets, so these would have been tasks which were completed outside of the required timescales.

RESOLVED

That assurance was provided on the performance of the Property Services Contract.

124   UPDATE ON IMT SERVICES - PROJECT PORTFOLIO

Consideration was given to a report to provide the Board with a high-level view to show progress on highlighted projects being commissioned through IT. The Board was advised that there were currently three projects which were listed as an 'amber' status.

During discussion of the report, the following was highlighted:

- The key focus had been on how projects were approved and prioritised, and there was now an improved process in place.
- Members commented that they found the report very helpful, in particular, the use of the term 'path to green'.
- Work was underway to identify areas where a cloud first strategy could be used, as there were a number of legacy systems. Work was underway with the service areas that used these applications to ensure they were brought up to a more modern standard.
- In terms of the project to swap out desktops to laptops, it was queried what the benefits were of this, and how would they be measured. It was noted that the main benefit was enabling staff to be able to work from any location.
- It was queried whether the STAMP Replacement project would close as scheduled on 31 March 2023. The Board was advised that this system went live on 19 December 2022, and some minor issues on the snagging list were currently being worked through. However, members were assured that the user experience was not affected.

RESOLVED

1. That assurance had been given on the progress of the highlighted projects currently being commissioned through IT.
2. That a further update be received at the 28 September 2023 meeting.

125   SCRUTINY COMMITTEE WORK PROGRAMMES

Consideration was given to a report by the Chairman of the Children and Young People Scrutiny Committee, which set out the recent work and planned work programme of the Children and Young People Scrutiny Committee, as referenced on pages 80 – 85 of the agenda pack.

It was reported that two further items had been added to the agenda for the meeting on 16 June 2023, these were the Team Around the Child Annual Report for 2022/23 and the Young Carers Annual Report for 2022/23. In addition, an item on the Review of Regulated Services had been added to the agenda for the 21 July meeting and reports on the new Lincolnshire Secure Children's Home had been provisionally added to the 21 July and 1 December meeting for pre-decision scrutiny.

The Chairman of the Children and Young People Scrutiny Committee was thanked for the comments made around foster carers, and welcomed the recent decision to increase fostering allowances.

It was queried whether there was anything which could be done to influence outcomes for children in academies. The Board was advised that officers did provide significant support to academies, and worked with the Regional Director for Schools.

Consideration was also given to a report by the Chairman of the Public Protection and Communities Scrutiny Committee, which set out the recent work and planned work programme of the Public Protection and Communities Scrutiny Committee, as referenced on pages 86 – 94 of the agenda pack.

In response to a question around road safety, it was noted that the data for Lincolnshire now seemed to be heading in the right direction.

RESOLVED

    (1) That the Board was satisfied with activity undertaken since 15 December 2022 by:

        (a) The Children and Young People Scrutiny Committee; and
        (b) The Public Protection and Communities Scrutiny Committee.

    (2) That the Board was satisfied with the planned work programmes of:

        (a) The Children and Young People Scrutiny Committee; and
        (b) The Public Protection and Communities Scrutiny Committee.

126   OVERVIEW AND SCRUTINY MANAGEMENT BOARD WORK PROGRAMME

The Board noted the work programme.

The meeting closed at 11.42 am

Open Report on behalf of Debbie Barnes OBE, Chief Executive	

Report to:	**Overview and Scrutiny Management Board**
Date:	**27 April 2023**
Subject:	**Refresh of the Corporate Plan**

Summary:

This report provides members with an opportunity to consider proposed updates to the Corporate Plan to ensure that it reflects successful delivery and remains relevant and responsive to evolving challenges and opportunities over the ten-year lifetime of the Plan.

Actions required:

The Overview and Scrutiny Management Board is invited to review the proposed changes to the Corporate Plan and provide feedback in advance of it being submitted to the meeting of the County Council on 19 May 2023 for approval.

1. Background

1.1. Agreed in 2019, the Corporate Plan sets out the Council's aspirations for Lincolnshire over a ten-year period and how the County Council will deliver on these for residents, business and visitors. It is the primary document of the Council's policy framework to which all the Council's policies, strategies and plans should align.

1.2. It sets the framework for how we will create and grow the environment where our residents enjoy the lifestyle they deserve in a place that they are proud of. This is achieved by working together as one council to develop the relationships that we need to be successful and transform our services, building them around our customer expectations and needs.

1.3. Progress against the Corporate Plan is regularly reviewed by the Council's Executive and Scrutiny Committees. Good progress has been made in delivery of the Corporate Plan. As we work through the life of the Corporate Plan, it is recognised that additional or different actions will be required during the life of the Plan to build on progress and to keep the Plan relevant to changing context and challenges.

1.4. Lincolnshire and the UK has experienced significant change since the Corporate Plan was adopted and it is proposed that the Plan should now be refreshed to reflect:

- Progress delivering the plan since 2019.

- Changes in the Council's operating environments including local priorities, funding and changes in national policy.

- Changing lifestyles, needs and public service recovery from the coronavirus pandemic.

- Further actions to deliver the Council's ambitions for Lincolnshire's residents.

1.5. The proposed refresh of the Corporate Plan is attached at Appendix A to the report and includes:

- Retention of the four headline priorities of high aspirations, living life to the full, thriving environments and good value services.

- A summary of the outcomes being sought, progress to date and updated actions within each headline priority.

- Updated statistics to reflect progress and our changing environment. Some movement of actions between priorities to ensure best fit.

1.6. To support delivery of the Council's ambitions, a revised success framework will be developed, aligned to the refreshed Corporate Plan.

2. Conclusion

2.1. The refresh will ensure that the Corporate Plan is updated to reflect successful delivery and the actions necessary to deliver further benefits for Lincolnshire residents over the remainder of the ten-year lifetime of the Plan.

2.2. Consistent with the initial approval of the Corporate Plan in 2019, the Board is being invited to comment on the proposed refresh prior to approval by the County Council on 19 May 2023.

3. Consultation

a) Risk and Impact Analysis

Not applicable.

4. Appendices

These are listed below and attached at the back of the report	
Appendix A	Refreshed Corporate Plan

5. Background Papers

Document title	Where the document can be viewed
2050 Vision for Greater Lincolnshire	www.lincolnshire.gov.uk
2021 Conservative Manifesto	https://www.conservativelincs.org.uk
The Levelling Up and Regeneration Bill	https://bills.parliament.uk

This report was written by Matthew Garrard, Head of Policy, who can be contacted at matthew.garrard@lincolnshire.gov.uk

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Our Vision: Working for a better future

Welcome to Lincolnshire County Council's Corporate Plan, which sets out what we want to achieve for local residents and communities.

In 2019 we identified the key priorities for this council and for Lincolnshire. We are determined that in the coming years people and communities will have:

- High aspirations
- The opportunity to enjoy life to the full
- Thriving environments
- Good-value council services

This refreshed Corporate Plan builds on our successes to date and sets out the next steps that we will take to deliver on our ambitions for Lincolnshire.

Our ambitions go far beyond what we can deliver on our own and so the Corporate Plan will also guide our work with public and private organisations to bring greater and lasting benefits to our county.

Finally this Corporate Plan underpins how we will work as 'One Council', to ensure all our services work towards shared goals and work together effectively.

In 2023/24, the total cost of services Lincolnshire County Council provides will amount to £604m, inclusive of schools. The current capital programme includes planned spend of £137m in 2023/24 and a further £428m in future years.

We want to be a council that continues to offer our residents the services they need and the lifestyle they deserve, but that also shows strong leadership and speaks up proudly for Lincolnshire.

Cllr Martin Hill OBE   Debbie Barnes OBE

Our Strengths and Challenges

Local government is under unprecedented pressure particularly in large rural counties such as Lincolnshire, which is the fourth largest county in England and covers 5,921 square miles.

More than 50,000 people in Lincolnshire live in an area recognised as being in the 10% most deprived in the country. Four of the seven districts in the county are classed as either mainly or largely rural and the sparsity makes services more difficult and costly to deliver.

The current population in Lincolnshire is 768,400, but this figure is predicted to grow by 10% by 2041, with 30% of the population expected to be over 65.

Between 2011 and 2019 our main Government grant was reduced by 90%, from £211m to £20m. More recently the Council has faced significant cost increases, higher interest rates and inflation from the aftershocks of the pandemic and the war in Ukraine. There remains uncertainty over future government funding of local authorities and we continue to call for a national funding system that is fit for purpose.

However, despite the challenges, there have been great achievements:

- Pre-covid, the value of Lincolnshire's tourism industry increased to more than £1.5billion. County heritage sites such as Lincoln Castle and the purpose-built Magna Carta vault contributed to the county attracting around 21m visitors, who made a vital contribution to our economy.

- More than 1,200 Ukrainians have made Lincolnshire their temporary home through the generosity of our local communities and support from the Council, partners and charities all working together to offer people from Ukraine the warmest possible welcome to the county.

The county council has achieved a considerable amount in many areas despite the challenges faced and this includes:

- Children's services and the youth offending services being rated as outstanding and widely regarded as one of the best in the country.

- Being recognised as one of the highest-achieving highways authorities in the country, with an extra £19 million investment in highways maintenance bringing the budget for 2023/24 to around £93m.

- Securing additional Government funding for initiatives in Lincolnshire including electrical vehicle charging points, adult learning, culture and heritage, and management of ground water flood risks.

- Delivering innovative property projects that have made efficiency savings, reduced emissions and benefited partnership working.

More widely, Lincolnshire has a strong mixed economy worth £15bn per year, with key sectors including agrifood, tourism, logistics and manufacturing. We recognise key challenges from:

- A huge increase in demand for social care, which is predicted to grow

- The coronavirus pandemic changing demand for public services, lifestyles and work

- Evolving technology and the need to equip residents with the skills of the future aligned with our local economy

- The scale of change required to deliver our evidence-led approach to climate change and leave a positive environmental legacy

- The need for new infrastructure and effective digital connectivity, water management and electricity supply across our rural county

Support High Aspirations

We are working towards making Lincolnshire a place where everyone has high aspirations for their lives and their communities.

We want Lincolnshire to be a place where everyone can achieve their full potential, which will only be possible if Lincolnshire is seen as a great place to live, learn and offers the opportunity to start and build a career.

We know that we have to work with others to help create the environment for this to happen. Our role in supporting our businesses to succeed is essential, enabling them to provide high-quality jobs, skills and development opportunities for residents of all ages and to attract people into our county.

Success Looks Like:

- Every child/young person has a high-quality education to succeed in life

- People have the skills and attributes for good quality careers in the County's economy

- Lincolnshire attracts and retains highly-skilled 18-40 year olds and older people are retained in work

- Residents have rewarding, active and healthy lifestyles and can participate in locally led, prosperous and safe communities

- Empowered communities protecting our natural and built environment for the future.

Achievements since 2019:

- Supported our residents and businesses through the Covid pandemic and continue to tackle the aftershocks to lives, communities and the economy

- Supported schools to expand formal partnerships with other local schools to create a more resilient education sector across the county

- Worked with businesses and the local enterprise partnership to identify key skills needed to support economic growth and high wage high skill jobs in Lincolnshire

- Developed a green master plan, progressing activities that will lead to a net zero county by 2050.

Further actions:

- Champion educational excellence across Lincolnshire

- Enhance the skills of our communities to meet the needs of our businesses and the economy

- Enable local growth to create and sustain vibrant communities

- Manage local risks to our environment to protect our communities' natural and built resources for future generations

- Have high aspirations for our county, promote Greater Lincolnshire on the national stage and secure greater devolution of powers.

Enable everyone to enjoy life to the full

We want Lincolnshire to be a place where everyone has the opportunity to live their lives to the full, with independence and access to the right support at the right time, whatever their age.

We want all children to have the best possible start in life and we know that having a safe and loving home and good-quality housing is essential. Through collaboration with partners across the county, we want everyone in Lincolnshire to be given the opportunities that enable them to have a fulfilling life.

We have an important role in ensuring that carers are supported, helping all those who look after others, and that the county's health and care services are accessible and responsive.

Success Looks Like:

- All children have a caring home

- People are able to live independently in their own home for longer, and positively contribute to their local community

- There are enough homes for the elderly or vulnerable, which are affordable to them and dignified to live in

- Those who help care or look after others are supported

- Disabled adults can participate in meaningful employment

- All residents have an equal chance of living a healthy life, regardless of socioeconomic status, or background

Achievements since 2019:

- Improved provision for Children in Care including completing construction works at St Francis and commencing refurbishment for the new Robin House Children's home in July 2022

- Work with partners on our housing for independence strategy and a programme of delivery for the next 18 months to benefit both working age adults and for older people

- Further integration of care and health, supporting the establishment of a new Integrated Care Board (replacing the Clinical Commissioning Group) and new partnerships for integrated care

- Supported mental health and wellbeing through the 5 Ways to Wellbeing campaign, linking to a wide range of community-based activities to support mental health through Connect2Support.

Further actions:

- Deliver good quality children's centres, which are at the heart of our communities supporting families, so their children thrive

- Intervene effectively to keep vulnerable people safe, making sure children in care and care leavers get the best opportunities

- Create further accommodation options for greater independence and wellbeing

- Enhance support for carers

- Develop mature partnerships for the integration of care and health that tackle pressure on the system and improve outcomes for our residents.

Create thriving environments

Lincolnshire is a thriving county with a unique geography and natural heritage to be enjoyed and protected.

We want to build on our ambition of high aspirations and enhance Lincolnshire's strengths, to sustain and develop a prosperous future. A thriving county means being connected and making sure families have access to great services and good quality jobs.

We will work with others to enable the county to exceed its potential, making it an even better place to visit, live, relax, work and do business.

Success looks like:

- Thriving businesses creating high skilled jobs and investing in technology

- Roads and transport infrastructure that meet the needs of residents, businesses and visitors

- A connected place where the digital infrastructure is as important as any basic utility

- Our tourism destinations are thriving and attractive to visitors

- We are world-leaders in water management, protecting our coast and areas at risk of flooding

- Vibrant and sustainable connected communities.

Achievements since 2019:

- Supported nearly 900 businesses from a £11.5m grant to help them survive the impact of the pandemic and help them grow in the future

- We have produced a Green Tourism Toolkit which launched in March 22, to help businesses to contribute to environmental improvements whilst also attracting tourists to the area who are concerned with the environment.

Further actions:

- Champion strategic road and rail improvements to improve local and regional travel and support economic growth

- Continue the successful rollout of broadband to deliver 100% superfast coverage countywide by 2025

- Promote Lincolnshire as a destination of choice to visit, live, relax, work and deliver the recommendations of the Greater Lincolnshire Tourism Plan

- Plan growth to benefit the whole community through connecting people, housing, employment, businesses and the natural environment

- Improve the safety of local communities by working collaboratively with the police and ambulance services, sharing buildings and response arrangements.

- Seek devolution from the Government to unlock infrastructure investment needed to support local growth.

Provide good-value council services

Residents of Lincolnshire should benefit from good-value council services and we are constantly working to make sure that is the norm. Our services are either good or excellent, as judged by independent inspectors and we are regarded as first class in children's safeguarding and highways management.

In Lincolnshire, we are renown for our ingenuity, shared values and mindset that have driven positive change, reinforced self-help and community-led solutions.

We have maintained comparatively low council tax levels even in the current challenging economic climate, whilst continuing to deliver effective services. We seek to continually improve and be more customer-focused.

Success looks like:

- High-quality public services that are delivered in a cost effective way

- Innovative services that use technology to become more efficient and accessible to the public and increase community participation

- Efficient use of buildings, land, assets and funding

- Coordinated service delivery through a one council approach

- The Council is regarded by its workforce as a good employer, attracting and retaining the best

- Effective partnerships operate across Lincolnshire and are responsive to emerging opportunities

Achievements since 2019:

- We have reduced greenhouse gas emissions from our own activities by over 70% through investment in energy efficiency initiatives and converting streetlights to LED.

- Made better use of our buildings through a range of smarter working arrangements including shared managed workspace, service hubs and a dedicated work area for senior leaders; in addition to working from home

- Worked with local partners to develop proposals for the devolution of powers from Government to lever investment into Greater Lincolnshire.

Further actions:

- Implement our digital blueprint and customer services strategy to transform how we engage with communities and enable residents to pay for and access more services online.

- Ensure that public sector buildings and our shared public estate can be used flexibly to benefit communities as new ways of working and lifestyles develop post pandemic

- Work in partnership across the public sector in Greater Lincolnshire to exploit opportunities to join up services where they can improve outcomes for residents

- Review our contracted services and recommission them to be fit for the future.

- Maximise the use of technology to transform our services.

Our Approach

To make sure we continue to provide good services but also work towards meeting the wider needs of Lincolnshire.

We are committed to:

- **Listening to Lincolnshire** – understanding the key issues for Lincolnshire's people and places, to help shape services

- **Working collaboratively** – developing plans to deliver services and improvements, together with communities and partners

- **Advocating for Lincolnshire** –passionately championing Lincolnshire, attracting additional investment to strengthen our communities

- **Making your money go further** – providing evidence based, transparent, high-quality services

- **Innovation and creativity** – building on our strengths, new technology and opportunities when finding solutions to our challenges.

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Open Report on behalf of Andrew Crookham, Executive Director - Resources

Report to:	**Overview and Scrutiny Management Board**
Date:	**27 April 2023**
Subject:	**Performance of the Corporate Support Services Contract**

Summary:

This report provides an update of Serco's performance against contractual Key Performance Indicators specified in the Corporate Support Services Contract during the review period October 2022 to March 2023. The last report to this Board was on 27 October 2022.

Actions Required:

The Board is invited to:

1. Seek assurance about the performance of the Corporate Support Services Contract.
2. Provide feedback and challenge as required.

1. Abbreviations

CSS	Corporate Support Services	**UAT**	User Acceptance Testing
KPI	Key Performance Indicator	**FEX**	Finance (Exchequer)
TSL	Target Service Level	**ACF**	Adult Care Finance
MSL	Minimum Service Level	**CSC**	Customer Services Centre
IMT	Information Management and Technology	**RAG**	Red/ Amber/ Green
		BAU	Business as Usual
PM	People Management	**CCN**	Change Control Notice

2. Background

The CSS Contract comprises four service delivery areas: Customer Services Centre (CSC), Information Management and Technology (IMT), Finance (FEX and ACF) and People Management (PM). This report provides an update on Serco's performance for months 91 to 96 since the service commencement date 1 April 2015.

3. Performance

Table 1 below provides the summary Red/ Amber/ Green (RAG) status of the Key Performance Indicator (KPI) results since the last report. Red status indicates that Serco's performance against the KPI has failed to meet the Minimum Service Level (MSL) set out in the CSS Contract. Amber indicates where there has been a failure to meet the Target Service Level (TSL) but MSL has been achieved. Green indicates that Serco's performance as measured against the KPI has either met or exceeded the TSL. The Council may grant Mitigation where a dependency outside Serco's control (eg upgrade of the Council's telephony system 'Avaya') prevents the targets from being fully met. Granting mitigation relieves Serco from the application of Service Credits, see 9. below. Agreed mitigation is shown as blue status.

Table 1: Overall KPI Summary Performance

(All Services) Contract Performance	Number of KPIs					
	Oct 22	**Nov 22**	**Dec 22**	**Jan 23**	**Feb 23**	**Mar 23**
Target Service Level achieved	36	37	36	36	38	37
Minimum Service Level achieved	0	0	0	0	0	0
Below Minimum Service Level	0	0	0	0	0	0
Mitigation agreed	3	2	2	2	0	1
TOTAL	39	39	38	38	38	38

Note: total number of KPIs fell to 38 from Dec 22 ref. CCN122 removal of ACF_KPI_07, see Table 3 below.

4. Exceptions

This is an exception report and so provides commentary only where TSL (Green status) has not been achieved.

There were no instances where KPIs failed to meet the MSL (Red status) or the TSL (Amber status) during this review period.

The background and rationale for the Council granting mitigation during this review period is set out below:

5. Service Delivery Area: Customer Services Centre (CSC)

a) **CSC KPI 04:** *'% of total Calls that are Abandoned Calls'.*

This indicator measures the percentage of all the calls received by the Customer Services Centre which have been abandoned by the caller, ie terminated before they are answered. The purpose of the measure is to determine how effectively the service responds to incoming calls. There are times when callers hang up quickly for their own reasons, so an allowance is made for this. The TSL for this KPI is 7%. This is a challenging target compared to other local Authorities where the average is c9.4%.

For the period October 2022 to January 2023, mitigation was granted because the Council had previously directed the CSC to divert resource to support multiple phases of User Acceptance Testing and subsequent implementation of the upgrade to the Council's telephony system, 'Avaya', meaning fewer Agents were available to handle calls. Implementation was successful overall, but subsequent issues affecting the CSC remained ongoing, specifically:

i) The call-back system for daytime services within Avaya was not fully operational. This feature allows callers to leave a message during busy times so that their call can be returned as soon as an Agent becomes available. If a caller hangs up without being able to leave a message, the call will count as an abandoned call. The impact was that some callers had to wait rather than being offered the option to receive a call back. This can also lead to multiple attempts by some customers to call, both of which generate higher abandoned rates.

ii) Emails could not be delivered via Avaya. The system should automatically forward incoming emails to relevant Agents. Instead, these are captured in the conventional in-box which requires diversion of Agent resource from call handling to manually review and allocate the contacts, which can impact the abandoned rate. This fault will now not be addressed, as remedial work has ceased in favour of directing effort to Avaya's imminent successor Microsoft 'Anywhere365'.

iii) The system was unable to record 'wrap time'. This is the time taken by an agent to process a contact that is not the call itself, eg subsequent administration, completing a form, etc. This is a very important part of the management information used to operate the CSC, as it directly informs resource scheduling. Without this, the service cannot ensure that Agents are deployed effectively and so risks higher abandoned rates.

The impact of the above issues remains, but has been gradually reducing, particularly call-back. As a result of temporary workarounds, this KPI returned to Green status in February. Some further potential impact is anticipated when Avaya is replaced by Anywhere365 which is scheduled for May.

b) CSC KPI 05: *'% of Contacts referred to in CSC PI 01, 02 & 03 responded to within timescale per month.'*

This indicator measures a composite of performance set out in a sub-set of further indicators, including responding to text and email messages within one business day. The TSL for text messages is 100%, and for email 90%.

For the period November 2022 to January 2023, mitigation was granted because the same issues that affected KPI 04 above also impacted ability to meet these targets.

As a result of the temporary workarounds mentioned under 5a) above, this KPI returned to Green status in February. Again, some further potential impact is anticipated when Avaya is replaced by Anywhere365.

c) **CSC KPI 13:** *'Combined percentage of Triages (Carer Conversations) started within 10 Business Days of being referred to CSC and percentage of Follow Up Checks taking place within 12 weeks.'*

From 1 October 2022, the Council changed how it procures Carer's services, and as a result the CSC was asked to perform additional duties in support of Triage services. Following a review period, the Council has agreed that further resource is required to deliver this new service effectively, and that until this resource can be recruited, effort should be diverted from performance measurement to front line delivery.

As a result, this KPI could not be measured effectively in March 2023 and mitigation was agreed. As there are no realistic alternatives to the addition of resource, this measure may require mitigation until this is achieved. The target for this is currently July 2023.

6. **Service Delivery Area: Information Management and Technology (IMT)**

a) **IMT KPI 18:** *'% of P3 & P4 incidents notified to the Service Desk achieving the Incident resolution target as detailed in the Specified Services Description or the Service Catalogue.'*

P3 and P4 are the two lower level and more minor incident priorities which the IMT Service Desk must resolve in accordance with the prescribed resolution targets, currently 28 hours for priority 3, and 70 hours for priority 4. The TSL for this KPI is currently 91% resolution within the times.

These targets are considered appropriate during normal operational conditions, usually called 'BAU'. The Council acknowledges that there are times when as a result of high impact changes, the level (and cost) of resourcing required by the Service Desk to maintain BAU service would be unrealistic for the Service Provider or Council to bear, and where these changes are at the direction of the Council, mitigation may be granted.

Following the migration to Microsoft Office 365 ('O365'), the Council experienced pressure to increase the number of O365 licences it held in order to ensure all staff were covered. However, instead of purchasing additional licences at some cost, it was decided to focus effort on recovering existing internal licences that were no longer being used. This project successfully recovered sufficient licences to avoid the need to purchase any new ones. The work was however time-consuming and significantly impacted the Service Desk. For this reason, mitigation for the above KPI was granted for the month of October 2022, and has returned to Green status since then. The actual performance for the month was 85.72%, which is within the MSL and the effect on service users is likely to have been minimal.

b) **IMT KPI 19:** *'% of Service Requests notified to the Service Desk achieving Service Request Fulfilment within the time detailed in the Specified Services Description or the Service Catalogue.'*

A Service Request is an internal request from a Council user for something to be provided whether from the Specified Services, ie as set out in the Contract, or from the list of services available to Council users, known as the 'Service Catalogue'. Fulfilment means when the Service Request is completed within the specified time. These times vary according to the type of service. The TSL for this KPI is currently 91% resolution within the times.

This measure was affected in October 2022, and mitigation subsequently granted for the same reasons set out under 6a) above. The measure has also returned to Green status since then. The actual performance for the month was 88.63%, well within the MSL and the effect on service users is likely to have been negligible.

7.   KPI Changes

There are currently 38 Key Performance Indicators for the CSS Contract. They are subject to a continuous process of review. The outcome of a review may effect no change, a re-draft of the KPI or its machinery, replacement with a completely new KPI, or decommissioning. The purpose of these changes is to respond to external factors and to changing Council priorities so that measures continue to be relevant to the overall management of the contract.

To demonstrate this, in the five years since 1 April 2018, there have been 13 deletions of original Contract KPIs: ACF 03, 04, 07 and 10; CSC 01 and 09; IMT 05 06, 09, 10 and 14, PM 07 and 08, and 11 new or replacement KPIs were created: ACF 11 and 12; CSC 11, 12 and 13; IMT 14, 15, 16, 17, 18 and 19.

During this review period there have been two changes, set out below:

a)   **Deletion of ACF KPI 07:** *'% of cases where necessary paperwork to enable Council's legal services to secure charges are submitted within time.'*

This indicator specifically measured the return of deferred payments applications, which is part of the financial assessment process in Adult Social Care. Following changes by the Council in response to the Care Act, deferred payments applications have been moved to frontline Council staff, and so are no longer Serco's responsibility. As a result, this KPI was deleted from the Contract in November 2022. The abatement points associated with this measure were proportionately redistributed to the remaining Adult Care Finance (ACF) measures.

b)   **Replacement of CSC KPI 11:** *'Portion of Light Touch Reviews, Annual Reviews, and Carer's Assessments started within agreed timescales.'*

This measure was replaced by CSC KPI 13 on 1 October 2022 as set out at 5c) above and for the reasons given there. The change to the Carer's service meant that the set of measures comprising CSC KPI 11 would not be meaningful going forward and so a more focused replacement was agreed.

8. Green Trend Analysis

This section aims to note any significant changing trends in those KPIs which have met the TSL but may be showing signs of significant performance change - deterioration or improvement. The analysis uses only the 'green' performance results and has built a picture over five years from April 2018 to date. The purpose of this analysis is to anticipate potential long-term trends in 'normal' delivery, with a view to identifying any developing areas of concern.

For the period ending February 2023, 79% of the green KPIs were stable or improving. The result to 31 August 2022 was 76%. None of the KPIs are on a trajectory to fall below TSL before Contract end.

9. Abatement Points

Table 2 shows the total number of abatement points that the Serco CSS Contract has attracted in each quarter since contract start. A total of 902 points is currently distributed amongst the KPIs with each KPI generally attracting between 10-50 points. For each KPI a multiplier is applied to any consecutive months where targets are not achieved. For two consecutive months the multiplier is 1.50 and for three or more months, it is 2.00. The number of abatement points is used to calculate Service Credits. These are a monetary deduction from the monthly fees paid to Serco for the Services. The maximum Service Credits payable by each service delivery area is capped at 10% of that area's total financial payment for that month.

No Service Credits were payable during this six-month review period.

Table 2: Quarterly total abatement points from contract start to Feb 23:
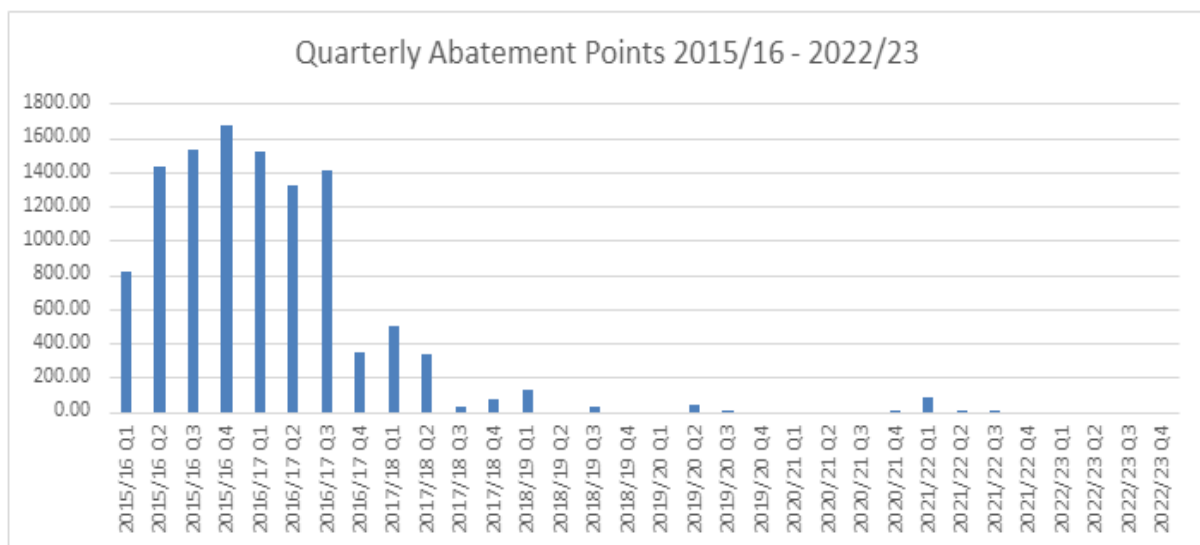
10. Conclusion

KPI Performance Summary October 2022 to March 2023:

The review period has seen continuing difficulties in the recruitment market, but Serco has made good progress attracting candidates to their vacancies, significantly increasing the total staff deployed on the Contract during the period which in turn has supported the Council's demand on Serco's resources for exit activities including the cutover and follow-up to the new Business World system. We have still taken the opportunity to make improvements to the active KPIs, and the recent strong 'Green' performance has continued, with no TSL/ MSL failures reported.

Serco Highlights for the review period October 2022 to March 2023:

Ian Blindell, Head of Transactional Services, will provide an additional verbal update at the meeting.

11. Consultation

 a) Risks and Impact Analysis

 Not Applicable

12. Background Papers

No background papers within Section 100D of the Local Government Act 1972 were used in the preparation of this report.

This report was prepared by Arnd Hobohm who can be contacted on 07899 062380. Alternatively, via email arnd.hobohm@lincolnshire.gov.uk.

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Lincolnshire
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Working for a better future

Open Report on behalf of Andrew Crookham, Executive Director - Resources

Report to:	**Overview and Scrutiny Management Board**
Date:	**27 April 2023**
Subject:	**Household Support Fund, Grant Scheme Utilisation 2023-2024**

Summary:

This report invites the Overview and Scrutiny Management Board to consider a report on the Household Support Fund, Grant Scheme Utilisation 2023-2024, which is due to be considered by the Leader of the Council (Executive Councillor for Resources, Communications and Commissioning) between 5 and 12 May 2023. The views of the Board will be reported to the Leader of the Council as part of his consideration of this item.

Actions Required:

The Overview and Scrutiny Management Board is invited to:-

1) consider the attached report and to determine whether the Board supports the recommendation(s) to the Leader of the Council (Executive Councillor for Resources, Communications and Commissioning) as set out in the report.

2) agree any additional comments to be passed on to the Leader of the Council in relation to this item.

1. Background

The Leader of the Council (Executive Councillor for Resources, Communications and Commissioning) is due to consider the Household Support Fund, Grant Scheme Utilisation 2023-2024 between 5 and 12 May 2023. The full report to the Leader of the Council is attached at Appendix A to this report.

2. Conclusion

Following consideration of the attached report, the Board is requested to consider whether it supports the recommendation(s) in the report and whether it wishes to make any additional comments to the Leader of the Council. The Board's views will be reported to the Leader.

3. Consultation

The Board is being consulted on the proposed decision of the Leader of the Council (Executive Councillor for Resources, Communications and Commissioning) between 5 and 12 May 2023.

4. Appendices

These are listed below and attached at the back of the report	
Appendix A	Report to the Leader of the Council (Executive Councillor for Resources, Communications and Commissioning) on the Household Support Fund, Grant Scheme Utilisation 2023-2024.

5. Background Papers

No background papers as defined in section 100D of the Local Government Act 1972 were relied upon in the writing of this report.

This report was written by Michelle Andrews, who can be contacted on 07917 463431 or michelle.andrews@lincolnshire.gov.uk.

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Open Report on behalf of Michelle Andrews , Assistant Director - ICS	

Report to:	**Councillor M J Hill OBE, Leader of the Council and Executive Councillor - Resources, Communications and Commissioning**
Date:	**05 - 12 May 2023**
Subject:	**Household Support Fund, Grant scheme utilisation 2023-2024**
Decision Reference:	**I029449**
Key decision?	**No**

Summary:

The Government has confirmed that the £842m Household Support Fund (HSF) will be extended from 01 April 2023 to 31 March 2024. As part of a number of measures to provide help with the significantly rising cost of living due to the global inflationary challenges.

This paper sets out the Government's aim for the HSF and provides, options for how Lincolnshire could utilise the county's allocation of £10,929,370.40 for the benefit of our residents as set out within the fund grant guidance document. As with previous schemes, the fund will be made available to county councils and unitary authorities in England to support those most in need.

The report seeks approval for the preferred option which is for the council to work in partnership with district councils (DC's), schools and early years providers to distribute the funding to the targeted cohorts identified within the report and for the remaining funding to be allocated using the indices of multiple deprivation to DC's to support the delivery of an application based process at a local level to meet the specific needs of their communitities.

The HSF has already been discussed with DC's, as well as Lincolnshire County Council (LCC) officers, as this is the fourth tranche of this funding, learning from previous delivery arrangements of HSF has been used to inform our approach. All of which are supportive and welcoming of the recommended option as the preferred approach for the implementation of this fund across Lincolnshire.

Recommendation(s):

That the Leader of the Council (Executive Councillor – Resources, Communications and Commissioning):

1) Approves the following delivery plan principles for the distribution of the Household Support Fund (HSF) or 2023/24

   i.   approximately 43% of the HSF through appropriate delegation to schools and Early Years providers targeting children eligible for benefit related 'Free School Meals' (FSM),'Early Years Pupil Premium', (EYPP) and families with a 2-year-old eligible for 'Early Years Entitlement' (EYE) and
   ii.   approximately 44% directed through the Lincolnshire district councils to provide financial support to housing benefit only claimants not in receipt of other support provided via the national scheme
   iii. 1% of the grant funding to provide financial support to eligible care leavers in supported living accommodation. The remaining grant funding will be directed at other vulnerable households via local schemes with
   iv.   approximately 11% of the total grant made available to district councils on a proportionate basis to enable the funds to provide support to other households in need throughout the grant period. district councils and other third sector/Voluntary organisations will support in the need to provide an application-based process to ensure this funding is distributed through local channels in line with the grant conditions across local areas.
   v.   1% of the grant will cover administration of the grant.

2) Authorises the Assistant Director - ICS to work in partnership with schools, Early Years providers and district councils as recognised trusted partners to give effect to the above decision.

Alternatives Considered:

1.	Option 1 - the grant distributed via DC's only For the grant funding to be allocated to the seven DC's with allocations to be utilised to provide support to vulnerable households within the parameters of the grant conditions.
2.	Option 2 - the grant distributed via the county council. For the grant funding to be distributed by the county council to meet the needs of vulnerable individuals and families within the parameters of the grant conditions.
3.	Option 4 – Do nothing and decline to distribute the grant via any of the above options.

Reasons for Recommendation:

The preferred option denoted above, offers flexibility and meets a wider cohort of families with eligible children, young people requiring support and those individuals that meet the criteria. There is also less risk involved for the Council as the accountable

authority by breaking down the grant into smaller parts.

The HSF has already been discussed with DC's, as well as several LCC officers across the council. A comparable methodology has been tried and tested during 2021 and through 2022 when the previous rounds of the HSF were released. All are supportive and welcoming of the recommended option as the preferred approach for the implementation of this grant across Lincolnshire.

1. Background

On 17 November 2022 in the Autumn Statement the Chancellor announced, as part of a number of measures to provide help with global inflationary challenges and the significantly rising cost of living, that the HSF would be extended from 1 April 2023 to 31 March 2024 with a further £842m of funding. As has been done for previous schemes, the fund will be made available to county councils and unitary authorities in England to support those most in need. The guidance can be viewed here.

A summary of key points from the guidance are below.

In accordance with their general legal duties, authorities must have a clear rationale or documented policy/framework outlining their approach, including how they are defining eligibility and how households access HSF. It is expected that authorities will review any existing approach and to have a strong rationale for their targeting so that funding is available to the households who most need it.

Authorities have the flexibility within HSF to identify which vulnerable households are in most need of support and apply their own discretion when identifying eligibility. Rather than focus on one specific vulnerable group Authorities should use the wide range of data and sources of information at their disposal, including through engagement with relevant Third Party Organisations (TPO's), to identify and provide support to a broad cross section of vulnerable households to prevent escalation of problems. Authorities should ensure that they consider the needs of various households including families with children of all ages, pensioners, unpaid carers, care leavers and disabled people.

Authorities should particularly consider how they can support those vulnerable households who are ineligible for other government support with the cost of living, including:

- amended Energy Price Guarantee from April 2023
- up to £900 in Cost of Living Payments for those on eligible means tested benefits
- £150 Disability Cost of Living Payment
- one-off £300 Pensioner Cost of Living Payment (through the Winter Fuel Payment).

Authorities should have regard to the fact that receipt of any of the above support should not exclude a resident from receiving support through the HSF in principle and households in receipt of support from these schemes may still be in need. It remains at the discretion of authorities to establish their local eligibility and identify those most in need in their area.

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However, the Government schemes listed in the paragraph above do not cover everyone and Authorities should consider prioritising those households, who (for example):

- are eligible for but not claiming qualifying benefits
- become eligible for benefits after the relevant qualifying dates
- are in receipt of Housing Benefit only
- are ordinarily eligible for benefits but who had a nil award in the qualifying period due to, for example, a fluctuation in income.

This list is not exhaustive and there may additionally be households that are vulnerable to rising costs despite being in receipt of this government support with the cost of living.

Authorities must operate an application-based service for support to ensure those in need have a route to emergency support. This can be delivered directly by the Authority or by a TPO on their behalf. Authorities should establish eligibility criteria for their application service and should communicate with residents to ensure that their scheme and the mechanism for applying is clear and accessible. Authorities could make the entirety of their scheme application based. Authorities must make sure that this support is clearly advertised to residents and is available throughout the majority of the period of the grant, either continuously or in regular intervals over the course of the scheme.

Where authorities proactively identify households who may benefit from support, they should consider how they can ensure that they are focusing on those in the most need to prevent escalation of problems. There is no requirement for authorities to undertake a means test or conduct a benefit check unless this specifically forms part of the Authority's local eligibility criteria. However, in relation to housing costs, authorities must establish whether other forms of support are available to the household, such as Discretionary Housing Payments (DHPs).

A delivery plan is expected to be submitted by each local area to the DWP by the 17th May 2023 and a template has been provided. Previous tranches of HSF have not brought with them any requirements concerning approvals and have accordingly been signed off through formal decision-making at Chief Officer level. However, this tranche requires the approval of the responsible cabinet member Section 151 officer prior to submission, hence a decision being sought from the Leader of the Council on this occasion. There remains an expectation that in two tier local authority areas collaboration with DC's takes place to distribute the funds.

As stated above, the guidance requires local areas to set the local eligibility criteria. It must include some element as an application-based process to ensure the funds are accessible to all households that are vulnerable and in need of emergency financial support, however there is no minimum limit set to the percentage that must be dedicated to an application-based approach.

Options considered for the local delivery of HSF 2023/24

To develop options for consideration for the allocation and distribution of this grant funding, officers have utilised the lessons learnt from the delivery of support provided via the first three tranches of the HSF. These options have been developed through discussions with representatives from a range of service areas across the council and with DC representatives.

Option 1 - the grant distributed via DC's only

For the grant funding to be allocated to the seven DC's with allocations to be utilised to provide support to vulnerable households within the parameters of the grant conditions. This will be informed by available local data through localised systems and processes. For c.44% to be distributed to Housing Benefit (HB) only households with the remaining to be distributed to the seven DC areas on a proportionate basis to support the delivery of an application-based process directly or through partner organisations. For 1% to be retained to support administration of the grant.

Benefits - Ability to meet specific needs of local areas and identify households through local data systems across the county.

Barriers – This option does not enable the county council to directly target support to households with children eligible for benefit related FSM or EYPP or those eligible for 2-year-old EYE. In addition, the county council remains accountable regardless of this delegated funding model. DC's have expressed concerns over their capacity to distribute whole of the grant due to the other demands across the system and the short-term nature of this grant funding. Therefore, increased reputational risk for both the county council and for DC's if the funding was not able to be effectively utilised.

Option 2 - the grant distributed via Lincolnshire County Council (LCC)

For the grant funding to be distributed by the county council to meet the needs of vulnerable individuals and families within the parameters of the grant conditions. c.56% of the allocation of funding to be delegated to schools and Early Years providers during the grant period based on number of children eligible for FSM, EYPP as well as families with a 2-year-old eligible for EYE. In addition, the council to work with strategic partners to direct c.1% of this funding to provide additional support to eligible careleavers in supported living accommodation. c.43% to be utilised to support other vulnerable groups via an application-based process. This would need to be a commissioned service delivered by a TPO.

Benefits – the county council retains control over the distribution of the funding therefore reducing the risk to the council of distribution via other partners. This allows the county council to direct a significant proportion of the funding to vulnerable household with children and young people.

Barriers – The county council have concerns over their capacity to distribute the entirety of the funds due to the short-term nature of this grant funding. There are also limited resources within the council to manage an application-based process and the validation that would be required to minimise fraud. This would place additional demands on the county council and result in the need to commission a TPO to manage the fund for Lincolnshire. Therefore, a significant proportion of the funding would be utilised to support management costs to deliver an application-based scheme rather than maximising the funding available to households in need. Therefore, increased reputational risk for the county council if the funding was not able to be deployed.

Option 3 – To distribute the grant via Lincolnshire County Council (LCC), DC's and partners.

LCC to distribute this funding to households via schools and Early Years providers. c.43% of the allocation of funding to be delegated to schools and Early Years providers during the grant period based on number of children eligible for FSM, EYPP as well as families with a 2-year-old eligible for EYE. This will be distributed in the best way to meet the needs in their area, in most cases this will be vouchers or cash dependent on the needs of the families. The seven DC's collectively will distribute c.44% of the grant funding to those households in receipt of housing benefit only as this is a group that have not benefited from other recent cost of living support. This will be paid direct to households in three instalments across the grant period. c.11% DC's to facilitate an application-based process at a district level to ensure this funding is distributed through local channels in line with the grant conditions to meet the population needs of local areas. In addition, the council will work with strategic partners to direct c.1% of this funding to care leavers in supported living accommodation. 1% will be utilised to cover council administrative costs.

Benefits –This option allows schools, Early Years providers and DC's to be the conduit for distribution. This maximises the proportion of funding which is directed at households and minimises the amount of the fund that is utilised for the administration of the scheme. As distribution would continue to be through trusted partners, alternative methods of distribution are very likely to cost significantly more to deliver due to the associated administration costs. This is a tried and tested model for Lincolnshire. Based on the approach taken in previous rounds of HSF it is expected that this approach will reach approximately 5316 households who will benefit from the HB only payments proposed in this option. In addition, approximately 31,207 children and young people will receive support via this proposal. Exact numbers may fluctuate depending on the number eligible at the time the payments are made during the next twelve-month period. In addition, this option will provide over £1m for DC's to provide local arrangements for households in need of financial support and target support across the county. Allocated proportionately using the Indices of Multiple deprivation (IMD). The method of distributing the funding to households limits the risk of fraud.

Barriers – This places an additional burden on schools, early years providers and local authorities, however there are now systems and processes in place that support this as a distribution method. This approach will put a strain on the existing resources within organisations and the systems available to them.

Option 4 – Do nothing and decline to distribute the grant via any of the above options.

This is not a realistic option as the funding is specifically given to local authorities for specified purposes set out in Grant Conditions and while there is discretion as to the detail of how the funding is used, once allocated the expenditure of the funding on the specified purposes is a requirement of the grant.

2. Legal Issues:

Equality Act 2010

Under section 149 of the Equality Act 2010, the Council must, in the exercise of its functions, have due regard to the need to:

- Eliminate discrimination, harassment, victimisation and any other conduct that is prohibited by or under the Act.

- Advance equality of opportunity between persons who share a relevant protected characteristic and persons who do not share it.

- Foster good relations between persons who share a relevant protected characteristic and persons who do not share it.

The relevant protected characteristics are age; disability; gender reassignment; pregnancy and maternity; race; religion or belief; sex; and sexual orientation.

Having due regard to the need to advance equality of opportunity involves having due regard, in particular, to the need to:

- Remove or minimise disadvantages suffered by persons who share a relevant protected characteristic that are connected to that characteristic.
- Take steps to meet the needs of persons who share a relevant protected characteristic that are different from the needs of persons who do not share it.
- Encourage persons who share a relevant protected characteristic to participate in public life or in any other activity in which participation by such persons is disproportionately low.

The steps involved in meeting the needs of disabled persons that are different from the needs of persons who are not disabled include, in particular, steps to take account of disabled persons' disabilities.

Having due regard to the need to foster good relations between persons who share a relevant protected characteristic and persons who do not share it involves having due regard, in particular, to the need to tackle prejudice, and promote understanding.

Compliance with the duties in section 149 may involve treating some persons more favourably than others.

The duty cannot be delegated and must be discharged by the decision-maker. To discharge the statutory duty the decision-maker must analyse all the relevant material with the specific statutory obligations in mind. If a risk of adverse impact is identified consideration must be given to measures to avoid that impact as part of the decision-making process.

The Department for work and pensions has advised local authorities that an equality impact analysis has been undertaken as part of the policy development and implementation of this grant.

The Equality Act duty has been taken into account in this instance and there are not considered to be any negative impacts on people with a protected characteristic as a result of the proposed local implementation of this grant scheme. The scheme will be delivered via several avenues to ensure take up and accessibility is maximised within the resources made available through the grant.

However, the approach taken at a local level has a positive impact on age as families with children under the age of 19 eligible for FSM will benefit along with EYPP and those eligible for 2-year-old EYE. In addition, families/individuals without children are able to access this fund through other routes providing support via DC's and other partners systems and processes. There is an emphasis within this grant to specifically target vulnerable households which are impacted most by the current cost of living challenges.

Joint Strategic Needs Assessment (JSNA and the Joint Health and Wellbeing Strategy (JHWS)

The Council must have regard to the Joint Strategic Needs Assessment (JSNA) and the Joint Health and Wellbeing Strategy (JHWS) in coming to a decision.

The Council must have regard to the Joint Strategic Needs Assessment (JSNA) and the Joint Health & Well Being Strategy (JHWS) in coming to a decision.

The scheme contributes to the following themes of the JSNA:

Be Healthy
The provision of grants to support those eligible for FSM, EYE and those eligible for 2-year-old EYE, will help to contribute to the health and wellbeing of children through the provision of meal vouchers.

Achieve Economic Wellbeing
Provision of financial support will help to alleviate economic hardship for the most vulnerable families in Lincolnshire.

The scheme contributes to the following themes of the JHWS Strategy:

Promoting healthier lifestyles
Provision of financial support will help families to afford a better, more healthily balanced diet.

Improve health and social outcomes for children and reduce inequalities
By targeting provision at the most vulnerable families, the scheme will help to alleviate economic hardship and reduce inequalities whilst contributing to better health for children and their families.

Tackling the social determinants of health
Addressing the economic hardship being experienced by the most vulnerable families will help to improve their health and wellbeing.

Crime and Disorder

Under section 17 of the Crime and Disorder Act 1998, the Council must exercise its various functions with due regard to the likely effect of the exercise of those functions on, and the need to do all that it reasonably can to prevent crime and disorder in its area (including anti-social and other behaviour adversely affecting the local environment), the misuse of drugs, alcohol and other substances in its area and re-offending in its area.

The provision of targeted support to help the most vulnerable families overcome economic hardship may prevent families/individuals from seeking alternative avenues to meet their needs, including through engagement with persons linked to criminal activity or direct criminal action.

3. Conclusion

Although the first three options within the paper would meet the grant criteria set out within the guidance. Option 3 makes best use of the current infrastructure available for the distribution of a grant which is short term in its duration (i.e. 12 months). This is the fourth round of the HSF. In each of the previous rounds the council have worked in partnership with schools, early years providers, DC's and third sector organisations to deploy the funding to targeted groups and best maximise the grant funding for Lincolnshire. This has worked well and has enabled us to target specific cohorts. This approach would enable the HSF to provide support to approximately 5316 households eligible for HB only, and 31,207 children and young people in low income households while allowing the remaining £1m to be directed to other households in financial need.

It is important to note that the council does not have any requirement or duty to provide additional funding to children eligible for benefit related FSM, EYPP and those eligible for 2-year-old EYE and to do so is only possible due to this HSF as local funding is not available.

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Option 1 – This option creates concerns from a DC perspective as to their capacity to deliver such large sums of funding to a high number of residents in such a short timeframe without allocating a significant proportion of the fund to the methods of distribution. As this would need to include administrative, contractual and staff costs that would be associated with this approach. This option is not the most cost-effective method of distribution.

Option 2 - A similar issue to option 1 capacity is a limiting factor as the county council does not have the existing resources to deliver such high proportions of funding in this way within the grant period. Therefore, it would need a higher proportion of costs to administration and infrastructure which would reduce the allocation available directly to residents. As the council does not have provision in place, the time to set this up would be also a barrier to implementing this approach. This option is not the most cost-effective method of distribution.

Option 3 – This approach directs a proportion of funding (43%) via schools and early years providers, 44% would be driven through the DC for housing benefit only households. 11% would be available to other households at a district level. With 1% to be directed at eligible care leavers in supported living accommodation with the final 1% to cover administration of the fund.

Option 3 is the recommended option.

4. Legal Comments:
The Council has the power to distribute the Household Support Fund in the way proposed.

The decision is consistent with the Policy Framework and it is a requirement of the funding that the money be spent on specified purposes and that the delivery plan is approved by the appropriate Executive Councillor.

The decision is considered to be a non-key decision and the decision is within the remit of the Leader of the Council

5. Resource Comments:
The recommendation for the Executive Councillor to approve the distribution of HSF to schools and early years providers through the eligibility of FSM; EYPP and 2-year-old EYE the funding is deployed to those vulnerable children and families (43% share of the allocation); DC's to provide financial support to HB only claimants (acknowledged by The Department for Work and Pensions as a cohort to be prioritised) (44%); supporting care leavers in supported accommodation (1%), along with the Council providing districts Council's 11% of the total grant value (through a government deprivation distribution methodology) to provide an application-based process, in accordance with the grant conditions. This application-based service for support will ensure those in need have a route for seeking support, and other vulnerable groups can be supported during this grant period.

The grant is primarily allocated to support households in most need (to prevent escalation of problems) with a focus of support on the costs of food, energy (for heating, lighting and cooking), water (for household purposes, including sewerage) and other essential living needs in accordance with the Scheme guidance.

The recommended approach of option 3 will satisfy the conditions of the grant and systems and processes are in place / available to facilitate the financial support to meet a wide cohort of families with eligible children and those individuals meeting the criteria, including an application process.

The Council has received a government ring-fenced grant allocation of £10.929m to support vulnerable households. Periodic reporting is required of the Council to the Department for Work and Pensions on spending of this grant. Funding will be paid to the Council in arrears following these returns, to the maximum of the grant value. The grant end date is the 31 March 2024. The recommendation will maximise the funding available to Lincolnshire.

6. Consultation

a) Has Local Member Been Consulted?

n/a

b) Has Executive Councillor Been Consulted?

Yes

c) Scrutiny Comments

The decision will be considered by the Overview and Scrutiny Management Board on 27 April 2023 and the comments of the Committee will be reported to the Leader of the Council.

d) Risks and Impact Analysis

This will be undertaken throughout the duration of the grant.

7. Background Papers

The following background papers as defined in the Local Government Act 1972 were relied upon in the writing of this report.

Document title	Where the document can be viewed
HouseHold Support Fund: guidance for local councils	https://www.gov.uk/government/publications/household-support-fund-guidance-for-local-councils

This report was written by Michelle Andrews, who can be contacted on 07917463431 or michelle.andrews@lincolnshire.gov.uk.

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Lincolnshire
COUNTY COUNCIL
Working for a better future

Open Report on behalf of Andrew Crookham, Executive Director - Resources

Report to:	**Overview and Scrutiny Management Board**
Date:	**27 April 2023**
Subject:	**Scrutiny Committee Work Programmes: -**
	• **Environment and Economy Scrutiny Committee**
	• **Highways and Transport Scrutiny Committee**

Summary:

As set out in the Council's constitution, a key role for this Board is monitoring the future work programmes of the other scrutiny committees. The role of the Board is to satisfy itself that it is content with each committee's work programme, rather than to discuss the detail of particular items listed in the work programme, as these discussions are appropriately held at the relevant meeting of the scrutiny committee.

This report focuses on the Environment and Economy Scrutiny Committee and the Highways and Transport Scrutiny Committee and includes information on activity since 26 January 2023, when reports on these two committees were last considered by the Board.

Actions Required:

(1) The Board is requested to determine whether it is satisfied with the activity undertaken since 26 January 2023 by:

(a) the Environment and Economy Scrutiny Committee; and
(b) the Highways and Transport Scrutiny Committee.

(2) The Board is requested to determine whether it is satisfied with the planned work programme of:

(a) the Environment and Economy Scrutiny Committee; and
(b) the Highways and Transport Scrutiny Committee.

1. Background

The Council's constitution includes in this Board's terms of reference the following two clauses: -

- To agree and monitor the ongoing overview and scrutiny work programme, in particular holding the chairmen and/or vice chairmen to account for their committee's work programme on a quarterly basis.

- To monitor and guide the activities of the other overview and scrutiny committees.

<u>Environment and Economy Scrutiny Committee and Highways and Transport Scrutiny Committee</u>

Since 26 January 2023, when a report was last submitted, the Environment and Economy Scrutiny Committee has met on 28 February 2023 and 11 April 2023. The Highways and Transport Scrutiny Committee has met on 6 March 2023 and 24 April 2023. The key activities since January 2023 and the planned work programme of each committee are set out in Appendices A and B respectively. If members of the Board require further details on any item of previous activity, the full reports can be found on the County Council's website.

<u>Committee Reporting Timetable</u>

The table below sets out the planned reporting timetable until November 2023: -

Scrutiny Committee	Monitoring Date	Monitoring Date	Monitoring Date
Adults and Community Wellbeing	23 Feb 23	25 May 23	28 Sept 23
Health			
Children and Young People	30 Mar 23	29 Jun 23	26 Oct 23
Public Protection and Communities			
Environment and Economy	27 Apr 23	24 Aug 23	23 Nov 23
Highways and Transport			
Flood and Water Management			

2. Conclusion

The Board is asked to consider whether it is satisfied with the previous activity and the planned work programmes of the Environment and Economy Scrutiny Committee, and the Highways and Transport Scrutiny Committee.

3. Appendices – These are listed below: -

Appendix A	Environment and Economy Scrutiny Committee – Activity and Planned Work
Appendix B	Highways and Transport Scrutiny Committee – Activity and Planned Work

4. Background Papers

No background papers within Section 100D of the Local Government Act 1972 were used in the preparation of this report.

This report was written by Tracy Johnson, Senior Scrutiny Officer, who can be contacted on 07552 253814, or via tracy.johnson@lincolnshire.gov.uk and Simon Evans, Health Scrutiny Officer, who can be contacted on 07717 868930, or via Simon.Evans@lincolnshire.gov.uk.

ENVIRONMENT AND ECONOMY SCRUTINY COMMITTEE

ACTIVITY REPORT

Since its last report to the Board, the Committee has met on 28 February and 11 April 2023. Full details on all the items considered at these meetings are available on the County Council's website:

https://lincolnshire.moderngov.co.uk/ieListMeetings.aspx?CommitteeId=124

Set out below is a summary of the outcomes since the last update in January 2023:

28 February 2023	
Item	*Summary of Outcomes*
Local Nature Recovery Strategy - A Partnership Approach	The Committee supported the recommendations to the Executive on the formation of a partnership approach for the delivery of the Local Nature Recovery Strategy and agreed to provide comments. The Executive approved the recommendations at its meeting on 7 March 2023.
Planning Reform and Levelling Up and Regeneration Bill (LURB)	The Committee received an update on planning reforms and the LURB. The Committee considered whether the LURB would provide support against the challenges of climate change, housing, and energy security and was assured it was in the government's interest to formulate a stable platform for planning based off these interests to create stability in the sector. Members expressed concern regarding the imposition of a national development management policy which could undermine the varied needs of local developments.
	The Executive Councillor for Economic Development, Environment and Planning advised that he would be submitting a formal response to the government about the proposed planning changes in the LURB, and agreed to capture the comments of the Committee in his response.

28 February 2023	
Item	*Summary of Outcomes*
The Role of Local Enterprise Partnerships and the Relationship with Lincolnshire County Council following Government Guidance	The Committee endorsed the continuation of the approach in which the Council supports the Great Lincolnshire Local Enterprise Partnership (GLLEP) in its production of the economic strategy, seeking to align and avoid duplication wherever possible, and encouraged officers to continue to seek private sector input into priorities and initiatives by actively engaging with the LEP Board and its sub-groups. The Committee explored the impact devolution could potentially have on the GLLEP and assurance was provided that LEPs had been supported in combined authorities who had a county deal elsewhere.
Lincolnshire County Council's Response to Labour Market Trends	The Committee considered the common trends within Lincolnshire's labour market and the Council's response to the main challenges, and endorsed the work undertaken to deliver and support the skills development programmes across the county. Members explored whether Further Education (FE) providers could provide employment and skills training to address shortfalls in staff recruitment. Assurance was provided that FE providers supported local employers to identify skill gaps and align training provision accordingly. However, as post-16 education existed within the free market, it was difficult for the Council to intervene. To improve communication, the Council regularly attended the board of Lincolnshire FE Colleges, and the skills improvement plan aimed to steer FE priorities in Greater Lincolnshire, and subsequently the Council could promote skills-based qualifications through this avenue.
Local Electric Vehicle Infrastructure (LEVI) Pilot	The Committee welcomed the pilot and endorsed the continuation of the current approach, where pilot funding is used to understand the best way to deliver electric vehicle charging on the highway, in different geographical settings. Members acknowledged the rural nature of Lincolnshire, which meant that many locations could not be provided with an EV charger. Despite this, assurance was given that a village-solution to EV travel was an aspiration in the future.

28 February 2023	
Item	*Summary of Outcomes*
Visitor Economy Update	The Committee endorsed the report and supported the work being undertaken to develop and enhance future Visitor Economy interventions. Members suggested specific promotion for events held in Lincolnshire and were assured that an 'events' section was being further developed for the Visit Lincolnshire website. Visit Lincolnshire was in the process of uploading events for 2023, but some quality control had to occur to ensure the right events were being advertised by the Council.
Service Level Performance Reporting Against the Performance Framework 2022-23 - Quarter 3	The Committee endorsed the report and was satisfied with the performance achieved to date and the assurances provided where targets were not achieved. Members explored whether the withdrawal of the £8 million of European funding would be a limiting factor in the Council's ability to interface and assist businesses in the future. The Council had requested £1.7m from the shared prosperity fund across the ten local authorities. Funding had been secured for West Lindsey, Rutland, and Lincoln City, and positive conversations were ongoing with South and North Kesteven. Expressions of Interest had been submitted for North East Lincolnshire, North Lincolnshire and South East Lincolnshire and were awaiting the outcome. An update on the final programme would be shared at a future meeting.
Theddlethorpe Geological Disposal Facility Working Group - Interim Update	The Committee received an interim verbal update on the workings of the Theddlethorpe Geological Disposal Facility Working Group. Members were advised that the residents in Theddlethorpe were the decisionmakers in relation to the disposal facility. From the Council's perspective, it was important to view the situation as fluid and explore opportunities for locality and inward investment, as well as awareness of risks. A full report on the Working Group would be considered at the meeting on 11 April 2023.

11 April 2023	
Item	*Summary of Outcomes*
Theddlethorpe Geological Disposal Facility Working Group - 6 Monthly Update	The Committee reviewed the progress of the Community Partnership and its public engagement programme, which would continue throughout the siting process for the geological disposal facility; and supported the work being carried out to take advantage of the opportunities for investment in strategic infrastructure and for employment and business supply chains. The Committee explored the low take up of the Community Investment Fund and the potential need for match funding, and was advised that with any grant programme, take up was always slow in the first year. Assurance was provided that there would be no need for any project to have match funding in order to bid, but projects could be prioritised if they had match funding.
Energy for Growth - Energy Options Analysis for Greater Lincolnshire - Interim Report	The Committee was satisfied with the content of the Interim Report on the Energy Options Analysis for Greater Lincolnshire, and agreed to pass comments onto the consultants RLB. The Committee highlighted that the final report needed more information on solar and green energy, and that the flexibility and limitations of the grid should be a key consideration in the final report. The Committee's feedback would be provided to RLB for taking into consideration when completing the final report, which is due to be considered by the Committee in July 2023.
Waste Engagement Initiatives	The Committee was assured that action was being taken that allows Lincolnshire County Council to adhere to its statutory obligations as Waste Disposal Authority and continue to improve the efficiency of the service. The Committee highlighted that the twitter feed for household waste recycling centres needed to be updated more regularly and be more responsive to changes in service and provision, which officers agreed to look into. In addition, Members supported the engagement with the University of Lincoln, but highlighted that other higher and further education establishments also needed to be engaged with.

11 April 2023	
Item	*Summary of Outcomes*
Twin Stream Recycling Update	The Committee was assured that action was being taken that allows Lincolnshire County Council to meet objectives defined within the Joint Municipal Waste Management Strategy and help contribute towards the Lincolnshire Waste Partnership objective of "seeking the best environmental option to provide innovative, customer friendly waste management solutions that give value for money to Lincolnshire." The Committee explored the national plans for a separate food waste collection and disposal, which will be brought to a future meeting once more detail is known; the roll out of the twin stream across the remaining three district councils which is anticipated to be completed by the end of 2024; whether the tonnage collected has remained steady since roll out, on which an analysis was being undertaken and would be brought to a future meeting when there was data available; and the variation in the amount collected by district which was due to a combination of population size in each district and how well the twin stream was working.

PLANNED WORK

Set out below are the items planned for future meetings of the Committee:

	30 MAY 2023		
	Item	*Contributor*	*Notes*
1	Scrutiny Panel A: Town Centres Improvements Review – Report Overview/ Outcomes and Recommendations	Cllr Phil Dilks, Chairman of SPA Justin Brown, Assistant Director -Growth Kiara Chatziioannou, Scrutiny Officer	The Committee will receive the findings and recommendations made by Scrutiny Panel A.
2	Scrutiny Panel B: Agriculture Sector Support Review – Report Overview/ Outcomes and Recommendations	Cllr Gary Taylor, Chairman of SPB Justin Brown, Assistant Director -Growth Kiara Chatziioannou, Scrutiny Officer	The Committee will receive the findings and recommendations made by Scrutiny Panel B.

		30 MAY 2023	
	Item	*Contributor*	*Notes*
3	Business Premises Portfolio Performance	Simon Wright, Regeneration and Portfolio Manager, Economic Infrastructure Kelly Owbridge-Tasker, Portfolio Team Leader, Economic Infrastructure	This report sets out the performance for the Business Premises portfolio.
4	Horncastle Industrial Estate extension	Mick King, Head of Economic Infrastructure Ian Walker, Infrastructure Team Manager	This report provides an overview of the extension plans for the Horncastle Industrial Estate.
5	Motorhomes and Campervans Working Group – Outcomes and Recommendations	Justin Brown, Assistant Director -Growth Chris Miller, Head of Environment Kiara Chatziioannou, Scrutiny Officer	This report summarises the outcomes and recommendations formulated by the Motorhomes and Campervans Working Group.

		11 JULY 2023	
	Item	*Contributor*	*Notes*
1	Adult Skills and Family Learning Programme 2022/23- *Annual Position Report*	Thea Croxall, Adult Learning & Skills Manager- Economic Development	This report provides an annual update on the Adult Skills and Family Learning Programme for 2022/23.
2	Growth Hub Annual Performance 2022 and future plans for business support initiatives for 2023 - *Annual Position Report*	Samantha Harrison, Head of Economic Development Angela Driver, Enterprise Growth Manager - Economic Development	This report offers an annual overview of the Growth Hub performance and introduces future plans for business support initiatives for 2023.
3	Provision of careers advice to all age groups in Lincolnshire	Thea Croxall, Adult Learning & Skills Manager Clare Hughes, Employment and Skills Executive Manager	This report offers an overview of plans for careers advice provision for Lincolnshire's residents.
4	Broadband Programme - *Interim Verbal Update*	Justin Brown, Assistant Director – Growth Stephen Brookes, Broadband Programme Manager	This is an interim update on the broadband roll out programme.

11 JULY 2023		
Item	*Contributor*	*Notes*
5 Energy Options Analysis for Greater Lincolnshire Final Report, Outcomes, and Next Steps	Mick King, Head of Economic Infrastructure Johanna Rhoades, Project Officer – Utilities	This report will set out the Final Report from the consultants RLB on the energy options analysis for Greater Lincolnshire. The Committee received the Interim Report at its meeting on 11 April 2023.
6 Service Level Performance Reporting Against the Performance Framework 2022 - 2023 – Quarter 4: • Economy • Flooding • Waste	Samantha Harrison, Head of Economic Development Chris Miller, Head of Environment Mike Reed, Head of Waste	This is a quarterly report on performance for the Economy, Flooding and Waste Services.

12 SEPTEMBER 2023		
Item	*Contributor*	*Notes*
1 Waste Transfer Station Improvements	Mike Reed, Head of Waste	This item is for pre-decision scrutiny prior to a decision by the Executive Councillor for Waste and Trading Standards between 18 – 22 September 2023.
2 Food Waste Disposal Contract Procurement	Mike Reed, Head of Waste	This item is for pre-decision scrutiny prior to a decision by the Executive Councillor for Waste and Trading Standards between 18 – 22 September 2023.
3 Service Level Performance Reporting Against the Performance Framework 2023 - 2024 – Quarter 1: • Economy • Flooding • Waste	Samantha Harrison, Head of Economic Development Chris Miller, Head of Environment Mike Reed, Head of Waste	This is a quarterly report on performance for the Economy, Flooding and Waste Services.

12 SEPTEMBER 2023		
Item	*Contributor*	*Notes*
4 Sutton Bridge place-making Scheme	Hayley Redford, Project Officer – Economic Infrastructure Mick King, Head of Economic Infrastructure Ian Walker, Infrastructure Team Manager	This report will provide an overview of the place-making scheme for Sutton Bridge.

23 OCTOBER 2023		
Item	*Contributor*	*Notes*
TBC	TBC	TBC

28 NOVEMBER 2023		
Item	*Contributor*	*Notes*
1 Service Level Performance Reporting Against the Performance Framework 2023 - 2024 – Quarter 2: • Economy • Flooding • Waste	Samantha Harrison, Head of Economic Development Chris Miller, Head of Environment Mike Reed, Head of Waste	This is a quarterly report on performance for the Economy, Flooding and Waste Services.
2 Draft Lincolnshire Minerals and Waste Local Plan: Preferred Approach	Adrian Winkley, Minerals and Waste Policy and Compliance Manager	This item is for pre-decision scrutiny prior to a decision by the Executive on 5 December 2023.

Items to be Programmed

Topic/Author	Est Date
Alternative Fuels	TBC
Climate Change Impact [Chris Miller, Head of Environment]	TBC
Food Waste Collection- (Waiting for Env Act Updates)	Winter/Spring 2023
Elements of Environment Act- (Waiting for Gov Guidance/Updates)	2023
Green Technology Grant	TBC
Historic Places Team Strategy	TBC
Lincolnshire Reservoir– Progress Updates [Matthew Harrison, Flood Manager]	Spring/Summer 2023
Local Nature Recovery Strategy (inc. Greater Lincolnshire Nature Partnership Update) [Chris Miller, Head of Environment & Dan Clayton, Sustainability Manager]	TBC
Property Green Agenda – potential guest presentation facilitated by Sustainability [Chris Miller, Head of Environment & Dan Clayton, Sustainability Manager]	TBC
Verge Biomass Management	TBC
Waste Performance Targets - Setting of Targets [Mike Reed, Head of Waste]	TBC
Lincolnshire County Council Carbon Report 2022-2023	Autumn 2023

HIGHWAYS AND TRANSPORT SCRUTINY COMMITTEE

ACTIVITY

Since its last report to the Board, the Committee has met on 6 March and 24 April 2023. Full details on these items is available on the County Council's website:

https://lincolnshire.moderngov.co.uk/ieListMeetings.aspx?CommitteeId=551

Set out below is a summary of the outcomes since the last update in January 2023:

6 March 2023		
	Item	*Summary of Outcomes*
1.	Lincolnshire Enhanced Partnership Plan for Buses	The Committee supported a proposed decision by the Executive Councillor for Highways, Transport and IT on approving a Lincolnshire Enhanced Partnership Plan and Scheme for Buses, with effect from 1 April 2023. The Committee's comments included: secure bicycle storage at bus stops; clarification of the national funding available; the impact of the £2 maximum single fare; punctuality of buses; and night-time and Sunday bus provision.
2.	Road Safety Partnership Annual Update	The Committee recorded its satisfaction with the activity and service provision of the Lincolnshire Road Safety Partnership, whose aim was to reduce the overall number of people killed or injured on the county's roads. This included plans to upgrade speed enforcement cameras in the coming year; improved detection of mobile phone use by drivers; and the activities of community speed watch schemes.
3.	Highways – Quarter 3 Performance Report (1 October to 31 December 2022)	The Committee expressed its overall satisfaction with the performance of the Highways Service during quarter three. The Committee's comments, which were passed to the Executive Councillor, included the future recording of traffic regulation orders; and concerns over works undertaken by Anglian Water, which was due to be considered on 24 April 2023.

24 April 2023	
Item	*Summary of Outcomes*
1. Anglian Water Road and Maintenance Works and Traffic Disruption	A verbal update will be provided at the Board's meeting.
2. Lincolnshire Traffic Management Working Group – Outcomes	
3. Transport - Quarter 3 Performance Report	

PLANNED WORK

Set out below are the items planned for future meetings of the Committee:

22 May 2023	
Item	**Contributor**
1. Levelling Up Fund - A16 Corridor Improvements - Springfields and Greencell *(Pre-decision Scrutiny: Executive Councillor Decision, 30 May – 2 June 2023)*	Sam Edwards, Head of Highways Infrastructure and Laboratory Services
2. Grantham Future High Street Fund - Station Approach *(Pre-decision Scrutiny: Executive Councillor Decision, 30 May - 2 June 2023)*	Sam Edwards, Head of Highways Infrastructure and Laboratory Services
3. Highways – Gully Cleansing/Repair and Surface Water Flooding – Update	Richard Fenwick, Head of Highways Asset and Local Management Services Shaun Butcher, County Programme Manager
4. Street Works and Permitting - Progress Report	Mandi Robinson, Network Regulation Compliance Manager
5. Process for the Adoption of Private Streets	Liz Burnley, County Manager for Development

17 July 2023		
	Item	**Contributor**
1.	Winter Service Plan 2022/23 *(Pre-decision scrutiny: Executive Councillor Decision, 24 - 31 July 2023)*	Karen Cassar, Assistant Director - Highways Johnathan Evans, Head of Highways, Client, and Contract Management
2.	Highways– Quarter 4 Performance Report (1 January - 31 March 2023) (including Road Condition Indicator data)	Karen Cassar, Assistant Director - Highways Jonathan Evans, Head of Highways, Client and Contract Management
3.	Major Work Schemes Report	Sam Edwards, Head of Highways Infrastructure and Laboratory Services
4.	Passenger Transport Annual Update	Nicole Hilton, Assistant Director – Communities, Helen Reek, Senior Projects Officer – Transport Services
5.	Transport – Quarter 4 Performance Report (1 January - 31 March 2023)	Nicole Hilton, Assistant Director – Communities Verity Druce, Head of Transformation Services Helen Reek, Senior Projects Officer, Transport Services

11 September 2023		
	Item	**Contributor**
1.	Highway Works, Professional Services and Traffic Signals Contract Extension *(Pre-decision Scrutiny: Executive Councillor Decision 18 - 25 September 2023)*	Jonathan Evans, Head of Highways, Client and Contract Management
2.	North Hykeham Relief Road - Permission to Submit Planning Application *(Pre-decision Scrutiny: Executive Decision, 3 October 2023)*	Sam Edwards, Head of Highways Infrastructure and Laboratory Services
3.	Highways – Quarter 1 Performance Report (1 April – 30 June 2023)	Jonathan Evans, Head of Highways, Client and Contract Management
4.	Major Work Schemes Report	Sam Edwards, Head of Highways Infrastructure and Laboratory Services

11 September 2023	
Item	**Contributor**
5. Transport - Quarter 1 Performance Report (1 April 2023 to 30 June 2023)	Nicole Hilton, Assistant Director – Communities Verity Druce, Head of Transformation Services Helen Reek, Senior Projects Officer, Transport Services

23 October 2023	
Item	**Contributor**
1. Highways Infrastructure Asset Management Plan 2023 *(Pre-decision scrutiny: Executive Councillor Decision, 30 October – 6 November 2023)*	Jonathan Evans, Head of Highways, Client and Contract Management
2. Highways Infrastructure Asset Management Policy *(Pre-decision scrutiny: Executive Councillor Decision, 30 October 2023 – 6 November 2023)*	Jonathan Evans, Head of Highways, Client and Contract Management
3. Transport Connect Limited (TCL) - Teckal Company Update Report	Nicole Hilton, Assistant Director – Communities Verity Druce, Head of Transformation Services Helen Reek, Senior Projects Officer, Transport Services
4. Highways – Gully Cleansing/Repair and Surface Water Flooding- Update	Richard Fenwick, County Highways Manager Shaun Butcher, County Programme Manager

11 December 2023	
Item	**Contributor**
1. Highways - Quarter 2 Performance Report (1 July to 30 September 2023)	Jonathan Evans, Head of Highways, Client and Contract Management
2. Major Work Schemes Report	Sam Edwards, Head of Highways Infrastructure and Laboratory Services

11 December 2023	
Item	**Contributor**
3. Transport - Quarter 2 Performance Report (1 July to 30 September 2023)	Nicole Hilton, Assistant Director – Communities, Verity Druce, Head of Transformation Services
4. Anglian Water Street Works Performance – Update on Action Plan	Mick Phoenix, Traffic Manager-Place Ashley Behan, Street Works and Permitting Manager Anglian Water Representatives

Items to be programmed:

- ➢ Civil Parking Enforcement Annual Report 2022 – 2023 (Autumn 2023)
- ➢ Stamford Transport Strategy (Autumn/Winter 2023)
- ➢ Annual Update on the Approach to Transport Strategy Developments (Winter 2023-24)

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Open Report on behalf of Andrew Crookham, Executive Director - Resources

Report to:	**Overview and Scrutiny Management Board**
Date:	**27 April 2023**
Subject:	**Overview and Scrutiny Management Board Work Programme**

Summary:

This item informs the Board of its current work programme for 2023.

Actions Required:

This item is for information only.

1. Background

Work Programme

The current version of the work programme for the Overview and Scrutiny Management Board is set out in Appendix A.

Executive Forward Plan

The Executive Forward Plan of key decisions is set out at Appendix B. This is background information for the Board to ensure that all key decisions are scrutinised by the relevant scrutiny committee.

2. Conclusion

This item is to inform the Overview and Scrutiny Management Board of its current work programme for 2023, which is attached at Appendix A to this report.

3. Consultation

 a) **Risks and Impact Analysis**

Not Applicable

4. Appendices

These are listed below and attached at the back of the report	
Appendix A	Overview and Scrutiny Management Board – Work Programme
Appendix B	Forward Plan of Key Decisions

5. Background Papers

No background papers as defined in section 100D of the Local Government Act 1972 were relied upon in the writing of this report.

This report was written by Nigel West, Head of Democratic Services and Statutory Scrutiny Officer, who can be contacted by e-mail at nigel.west@lincolnshire.gov.uk

OVERVIEW AND SCRUTINY MANAGEMENT BOARD

Each agenda includes the following standard items:
- **Call-in (if required)**
- **Councillor Call for Action (if required)**

27 April 2023		
Item	**Contributor**	**Purpose**
1. Refresh of the Corporate Plan	Matthew Garrard, Head of Policy	Policy Review (Council Decision on 19 May 2023)
2. Performance of the Corporate Support Services Contract	Sophie Reeve, Assistant Director – Commercial Arnd Hobohm, Serco Contract Manager	Performance Scrutiny
3. Household Support Fund, Grant Scheme Utilisation 2023-2024	Michelle Andrews, Assistant Director - ICS	Pre-Decision Scrutiny (Leader Decision between 5 - 12 May 2023)
4. Overview and Scrutiny Work Programmes - Environment and Economy Scrutiny Committee - Highways and Transport Scrutiny Committee	Cllr Ian Carrington, Chairman of Environment and Economy Scrutiny Committee Cllr Mike Brookes, Chairman of Highways and Transport Scrutiny Committee	Performance Scrutiny

25 May 2023		
Item	**Contributor**	**Purpose**
1. County News Print and Distribution Reprocurement	Carl Newell, Commercial and Procurement Officer Leanne Fotherby, Interim Commercial and Procurement Manager	Pre-Decision Scrutiny (Leader Decision between 30 May – 13 June 2023)
2. People Management Update - Quarter 4	Tony Kavanagh, Assistant Director – HR and Organisational Support	Performance Scrutiny
3. Entering into a Section 113 Agreement for the continuous rolling review of single person discount for council tax collection/ recovery	Michelle Grady, Assistant Director - Finance	Pre-Decision Scrutiny (Leader decision between 5 – 8 June 2023)
4. Overview and Scrutiny Work Programmes • Adults and Community Wellbeing Scrutiny Committee • Health Scrutiny Committee	Cllr Hugo Marfleet, Chairman of Adults and Community Wellbeing Scrutiny Committee Cllr Carl Macey, Chairman of Health Scrutiny Committee	Performance Scrutiny

29 June 2023		
Item	**Contributor**	**Purpose**
1. Corporate Plan Success Framework 2022/23 – Quarter 4	Caroline Jackson, Head of Corporate Performance	Pre-Decision Scrutiny (Executive decision on 4 July 2023)

29 June 2023		
Item	**Contributor**	**Purpose**
2. Business World ERP System Re-Design – Progress Report	Andrew McLean, Assistant Director – Corporate Transformation, Programmes and Performance Louisa Harvey, Interim Head of Corporate Systems Sadie Rossington, Senior Project Officer	Performance Scrutiny
3. Review of Financial Performance 2022/23	Michelle Grady, Assistant Director - Finance	Pre-Decision Scrutiny (Executive decision on 4 July 2023)
4. Treasury Management Annual Report 2022/23	Karen Tonge, Treasury Manager Chris Scott, Link Asset Services	Performance Scrutiny
5. Overview and Scrutiny Work Programmes • Children and Young People Scrutiny Committee • Public Protection and Communities Scrutiny Committee	Cllr Rob Kendrick, Chairman of Children and Young People Scrutiny Committee Cllr Nigel Pepper, Chairman of Public Protection and Communities Scrutiny Committee	Performance Scrutiny

24 August 2023		
Item	**Contributor**	**Purpose**
1. Corporate Plan Success Framework 2023/24 – Quarter 1	Caroline Jackson, Head of Corporate Performance	Pre-Decision Scrutiny (Executive decision on 5 September 2023)

24 August 2023		
Item	**Contributor**	**Purpose**
2. People Management Update - Quarter 1	Tony Kavanagh, Assistant Director – HR and Organisational Support	Performance Scrutiny
3. Revenue Budget Monitoring Report 2023/24 – Quarter 1 to 30 June 2023	Michelle Grady, Assistant Director - Finance	Pre-Decision Scrutiny (Executive decision on 5 September 2023)
4. Capital Budget Monitoring Report 2023/24 – Quarter 1	Michelle Grady, Assistant Director - Finance	Pre-Decision Scrutiny (Executive decision on 5 September 2023)
5. Overview and Scrutiny Annual Report 2022-23	Nigel West, Head of Democratic Services and Statutory Scrutiny Officer	Performance Scrutiny
6. Overview and Scrutiny Work Programmes • Environment and Economy Scrutiny Committee • Highways and Transport Scrutiny Committee • Flood and Water Management Scrutiny Committee	Cllr Ian Carrington, Chairman of Environment and Economy Scrutiny Committee Cllr Mike Brookes, Chairman of Highways and Transport Scrutiny Committee Cllr Robert Reid, Chairman of Flood and Water Management Scrutiny Committee	Performance Scrutiny

28 September 2023		
Item	**Contributor**	**Purpose**
1. Transformation Programme Update (with a focussed overview on Smarter Working)	Clare Rowley, Head of Transformation Andrew McLean, Assistant Director – Corporate Transformation, Programmes and Performance Karen Cassar, Assistant Director – Highways Tony Kavanagh, Assistant Director – Human Resources and Organisational Support Jayne Sowerby-Warrington, Assistant Director - Corporate Property	Performance Scrutiny
2. Update on IMT Services - Project Portfolio	Donna Fryer, Head of Portfolio and Resources	Performance Scrutiny
3. Treasury Management Performance 2023/24 - Quarter 1 to 30 June 2023	Karen Tonge, Treasury Manager	Performance Scrutiny
4. Overview and Scrutiny Work Programmes • Adults and Community Wellbeing Scrutiny Committee • Health Scrutiny Committee	Cllr Hugo Marfleet, Chairman of Adults and Community Wellbeing Scrutiny Committee Cllr Carl Macey, Chairman of Health Scrutiny Committee	Performance Scrutiny

26 October 2023		
Item	**Contributor**	**Purpose**
1. Performance of the Corporate Support Services Contract	Sophie Reeve, Assistant Director - Commercial Arnd Hobohm, Serco Contract Manager	Performance Scrutiny
2. Health and Safety Annual Report 2022/23	Fraser Shooter, Health and Safety Team Leader	Performance Scrutiny
3. Overview and Scrutiny Work Programmes • Children and Young People Scrutiny Committee • Public Protection and Communities Scrutiny Committee	Cllr Rob Kendrick, Chairman of Children and Young People Scrutiny Committee Cllr Nigel Pepper, Chairman of Public Protection and Communities Scrutiny Committee	Performance Scrutiny

23 November 2023		
Item	**Contributor**	**Purpose**
1. Corporate Plan Success Framework 2023/24 – Quarter 2	Caroline Jackson, Head of Corporate Performance	Pre-Decision Scrutiny (Executive decision on 5 December 2023)
2. Draft Infrastructure Funding Statement 2022/23	Brendan Gallagher, Principal Planning Officer – Infrastructure	Pre-Decision Scrutiny (Leader decision TBC)
3. People Management Update - Quarter 2	Tony Kavanagh, Assistant Director – HR and Organisational Support	Performance Scrutiny
4. Revenue Budget Monitoring Report 2023/24 – Quarter 2 to 30 September 2023	Michelle Grady, Assistant Director - Finance	Pre-Decision Scrutiny (Executive decision on 5 December 2023)

23 November 2023		
Item	**Contributor**	**Purpose**
5. Capital Budget Monitoring Report 2023/24 – Quarter 2 to 30 September 2023	Michelle Grady, Assistant Director - Finance	Pre-Decision Scrutiny (Executive decision on 5 December 2023)
6. Treasury Management Performance 2023/24 - Quarter 2 to 30 September 2023	Karen Tonge, Treasury Manager	Performance Scrutiny
7. Overview and Scrutiny Work Programmes • Environment and Economy Scrutiny Committee • Highways and Transport Scrutiny Committee	Cllr Ian Carrington, Chairman of Environment and Economy Scrutiny Committee Cllr Mike Brookes, Chairman of Highways and Transport Scrutiny Committee	Performance Scrutiny

14 December 2023		
Item	**Contributor**	**Purpose**
1. Overview and Scrutiny Work Programmes • Adults and Community Wellbeing Scrutiny Committee • Health Scrutiny Committee	Cllr Hugo Marfleet, Chairman of Adults and Community Wellbeing Scrutiny Committee Cllr Carl Macey, Chairman of Health Scrutiny Committee	Performance Scrutiny

For more information about the work of the Overview and Scrutiny Management Board please contact Tracy Johnson, Senior Scrutiny Officer, by e-mail at Tracy.Johnson@lincolnshire.gov.uk

FORWARD PLAN OF KEY DECISIONS FROM 02 MAY 2023

PUBLISH DATE 3 APRIL 2023

DEC REF	MATTERS FOR DECISION	REPORT STATUS	DECISION MAKER AND DATE OF DECISION	PEOPLE/GROUPS CONSULTED PRIOR TO DECISION	DOCUMENTS TO BE CONSIDERED	OFFICER(S) FROM WHOM FURTHER INFORMATION CAN BE OBTAINED AND REPRESENTATIONS MADE (All officers are based at County Offices, Newland, Lincoln LN1 1YL unless otherwise stated)	DIVISIONS AFFECTED
I029213	Sutterton Fourfields Primary School - Two Class Extension and Existing Site Drainage Works	Exempt	Leader of the Council (Executive Councillor: Resources, Communications and Commissioning) Between 2 May 2023 and 5 May 2023	Children and Young People Scrutiny Committee	Reports	Head of Property Development E-mail: dave.pennington@lincolnshire.gov.uk	Boston Rural
I028647	Lincoln St Francis School - Refurbishment and External Works as part of the SEND Building Communities of Specialist Provision Strategy	Exempt	Leader of the Council (Executive Councillor: Resources, Communications and Commissioning) Between 2 May 2023 and 5 May 2023	Children and Young People Scrutiny Committee	Reports	Head of Property Development E-mail: dave.pennington@lincolnshie.gov.uk	
I028835	Procurement of Integrated Sexual Health Service	Open	Executive 3 May 2023	Adult Care and Communities Scrutiny Committee	Reports	Consultant in Public Health E-mail: lucy.gavens@lincolnshire.gov.uk	All Divisions
I027898	Levelling Up Fund Project - A16 Improvement Corridor - Springfields and Greencell Roundabouts	Open	Executive Councillor: Highways, Transport and IT Between 30 May 2023 and 2 Jun 2023	Highways and Transport Scrutiny Committee	Reports	Senior Project Leader (Major Schemes) E-mail: teresa.james@lincolnshire.gov.uk	Spalding East; Spalding Elloe; Spalding South; Spalding West

I027897	Grantham Future High Street Fund - Station Approach	Open	Executive Councillor: Highways, Transport and IT Leader of the Council (Executive Councillor: Resources, Communications and Commissioning) Between 30 May 2023 and 2 Jun 2023 Between 30 May 2023 and 2 Jun 2022	Highways and Transport Scrutiny Committee	Reports	Senior Project Leader (Major Schemes) E-mail: teresa.james@lincolnshire.gov.uk	Grantham Barrowby; Grantham East; Grantham North; Grantham South; Grantham West
I029437 New!	County News Print and Distribution Reprocurement	Open	Leader of the Council (Executive Councillor: Resources, Communications and Commissioning) Between 30 May 2023 and 13 Jun 2023	Overview and Scrutiny Management Board	Reports	Commercial and Procurement Officer E-mail: Carl.newell@lincolnshire.gov.uk	N/A
I028654	Gosberton House Academy - New Block Extension and External Works as part of the SEND Building Communities of Specialist Provision Strategy	Exempt	Leader of the Council (Executive Councillor: Resources, Communications and Commissioning) Between 26 Jun 2023 and 30 Jun 2023	Children and Young People Scrutiny Committee	Reports	Head of Property Development E-mail: dave.pennington@lincolnshire.gov.uk	
I029284	Substance Misuse Recommissioning	Open	Executive 4 Jul 2023	To be considered by the Adults and Communities Scrutiny Committee.	Reports	Senior Commercial and Procurement Officer Tel: 07876545811 Email: reena.fehnert@lincolnshire.gov.uk	All divisions
I026273	Langrick Road, Boston - Extra Care Housing and Working Aged Adults Accommodation	Open	Executive 4 Jul 2023	Adults and Community Wellbeing Scrutiny Committee (19/10/22)	Reports	Senior Project Manager - Corporate Property e-mail: Emma.rowitt@lincolnshire.gov.uk	Boston North; Boston South; Boston West

I029250	Winter Service Plan 2023	Open	Executive Councillor: Highways, Transport and IT Between 24 Jul 2023 and 31 Jul 2023	Place DLT Highways and Transport Scrutiny Committee (17 July 2023)	Reports	Head of Highways, Client and Contract Management E-mail: jonathan.evans@lincolnshire.gov.uk	All Divisions
I029262	Holbeach William Stukeley Primary School - Single Class Extension, Hall and Staffroom Extension	Exempt	Leader of the Council (Executive Councillor: Resources, Communications and Commissioning) Between 26 Jul 2023 and 31 Jul 2023	Children and Young People Scrutiny Committee (21 July 2023)	Reports	Head of Property Development E-mail: dave.pennington@lincolnshire.gov.uk	Holbeach
I029251	Highway Works, Professional Services and Traffic Signals Contract Extension	Open	Executive Councillor: Highways, Transport and IT Between 18 Sep 2023 and 25 Sep 2023	Place DLT Highways and Transport Scrutiny Committee (11 September 2023)	Reports	Head of Highways, Client and Contract Management E-mail: jonathan.evans@lincolnshire.gov.uk	All Divisions
I029446 New!	Food Waste Disposal Contract Procurement	Open	Executive Councillor: Waste and Trading Standards Between 18 Sep 2023 and 22 Sep 2023	Environment and Economy Scrutiny Committee	Reports	Head of Waste E-mail: mike.reed@lincolnshire.gov.uk	All Divisions
I029445 New!	Waste Transfer Station Improvements	Open	Executive Councillor: Waste and Trading Standards Between 18 Sep 2023 and 22 Sep 2023	Environment and Economy Scrutiny Committee	Reports	Head of Waste E-mail: mike.reed@lincolnshire.gov.uk	All Divisions

| I029285 | North Hykeham Relief Road - Planning Application | Open | Executive

3 Oct 2023 | Local Councillors and appropriate statutory bodies
Highways and Transport Scrutiny Committee | Reports | Head of Highways Infrastructure
E-mail: Sam.edwards@lincolnshire.gov.uk | Eagle and Hykeham West |
|---|---|---|---|---|---|---|---|
| I029249 | Highways Infrastructure Asset Management Plan 2023 | Open | Executive Councillor: Highways, Transport and IT

Between 30 Oct 2023 and 6 Nov 2023 | Place LT
Highways and Transport Scrutiny Committee (23 October 2023) | Reports | | All Divisions |
| I029248 | Highways Infrastructure Asset Management Policy | Open | Executive Councillor: Highways, Transport and IT

Between 30 Oct 2023 and 6 Nov 2023 | Place DLT
Highways and Transport Scrutiny Committee (23 October 2023) | Reports | Head of Highways, Client and Contract Management
E-mail: jonathan.evans@lincolnshire.gov.uk | All Divisions |

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